



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GONDIA EDUCATION SOCIETY'S SMT. REWABEN MANOHARBAI PATEL MAHILA KALA MAHAVIDYALAYA
Name of the head of the Institution	Dr. Ranjana A. Shringarpure
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07184253861
Mobile no.	9822696674
Registered Email	rmpciqac@gmail.com
Alternate Email	rmpcollege@rediffmail.com
Address	Behind B.D.C.C. Bank, Civil line
City/Town	Bhandara
State/UT	Maharashtra
Pincode	441904

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Shirish S. Nakhate
Phone no/Alternate Phone no.	07184253861
Mobile no.	9420865877
Registered Email	rmpciqac@gmail.com
Alternate Email	shirishnakhate@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.rmpatelcollege.com/pdf/IOAC/AQAR_2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rmpatelcollege.com/pdf/ACADEMIC_CALENDER/RMPC-ACADEMIC-CALENDER-2018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	62.30	2004	16-Sep-2004	16-Sep-2009

6. Date of Establishment of IQAC	09-Jul-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Fresher	23-Jul-2018 1	230
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Salary Grant	Salary	State Government	2018 1	17579835
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Planning and organising various academic and professional development events. Identifying and planning up gradation and improvement in the infrastructure, campus facilities and student amenities. Contribution to the planning of environment - friendly initiatives. Participation in the preparation of policies, programme proposals and other plans. Contribution to the planning and implementation of enrichment initiatives in teaching, learning and evaluation. Contribution to the preparation and monitoring of outcomebases plans and work of various teaching departments. Strengthening of community outreach activities. Support to various departments and administrative wings in documentation, record keeping and evaluation. Developing ICT facilities in the college

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes				
Some action plan points have been listed above, while a more detailed action plan has been appended to the previous year's AQAR.	Details of completion and achievement of various action points are mentioned below in different sections. In addition, a summary of achievements is also given in column 7.2 below.				
View File					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="116 568 796 616">Name of Statutory Body</th> <th data-bbox="798 568 1476 616">Meeting Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="116 618 796 665">College Development Committee</td> <td data-bbox="798 618 1476 665">10-Jul-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	10-Jul-2019
Name of Statutory Body	Meeting Date				
College Development Committee	10-Jul-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	16-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution uses College management system CMS 10.0. The modules that are operational are given below.</p> <ul style="list-style-type: none"> • Student Admissions : students of undergraduate programs register offline through application forms. The merit list and waiting list is prepared following which admissions are registered through the software. Payment of fees is offline. • Student attendance : attendance sheets are generated class wise and batch wise through the software. Class wise attendance is taken by teachers manually. • Fees : Fees reports are generated through the software while fees collection is manual. • All university correspondence takes place through the software. • Accounts : College uses a program named CCMS - Cloud Software for accounts. • Library management : LIB - MAN. Facility is in place. 				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The students were made aware of the importance of ICT tools used in learning. The various committees of the institution discuss and plan for the effective delivery of curriculum. These include FRESHERS' welcome by the institution and the senior students. The teachers identify slow and advanced learners in the classroom lectures. Identifying slower and advanced learners helps the teachers to address and workout for the needs of both of them. Time table committee prepares the time table. Faculty plans its schedule for teaching of subject/paper unit wise. Theory periods and practicals are conducted in such a way so as to ensure student participation. Language tutorials take care of students' spoken and written issues. Teachers conduct extra classes. The teachers ensures student attendance. Generally classroom tests and unit tests identify the academic status of the students. They are directly and indirectly assisted to update their knowledge and exam-related challenges. Departmental libraries also help students seeking books and cultivate reading habit. The teachers try their best to complete university prescribed curriculum. The field tours/visits, excursions etc. help in focusing the students on curriculum. Other committees support to maintain atmosphere conducive for this activity.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	16/06/2018	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NA	16/06/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Marathi	11/05/2018
MA	Geography	11/05/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Environmental studies at second year level	25/09/2018	111
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Final Year	32
MA	IV Semester	8
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback from the teachers are taken informally during the session. The informal mechanism of feedback was used for the betterment of the services provided for the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Geo. - Part II	80	9	9
MA	Geo. - Part - I	80	8	8
MA	Marathi - Part - II	80	21	21
MA	Marathi - Part - I	80	10	10
BA	Part - III	120	72	72
BA	Part - II	120	111	111
BA	Part - I	264	230	230
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	413	48	11	Nil	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	2	2	Nil	Nil	2

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-mentee system was implemented during the session for first semester students. The full time teachers acted as mentors of the new admitted students. The Mentors organised informal meetings with the mentees. In all, 11 teachers conducted meetings with their mentees during first semester in August and September 2018. In the first meetings, the mentors threw light on the mechanism of teaching learning process adopted in the college. They discussed the personal and academic issues of mentees and their future plans. They stressed on the importance of hard work, reading habits and significance of ethics in life. Average number of meetings per teacher has been 02. Number of beneficiaries has been 230. This practice proved to be fruitful and promising for the students and teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
230	11	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	11	4	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Professor	NA
2019	NA	Professor	NA

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
MA	Geography	IV Semester	17/05/2019	17/06/2019
MA	Marathi	IV Semester	17/05/2019	13/06/2019
BA	None	Final	26/06/2019	11/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The university has its own norms regarding internal assessment attached to every per subject. The internal assessment includes attendance of the students, submission of assignment/seminar and unit test. 20 marks per subject/paper are allotted to the student based on performance under these heads. They are given various topics for preparation of assignments. Assignments evaluate students' efforts in preparing that topic. Attendance takes care of students' regularity and punctuality. Unit tests identify slow learners and effective measures are adopted to cater their needs. They are encouraged to participate in seminars and paper reading sessions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the institution is affiliated to RTM Nagpur University, it has to follow the academic calendar issued by the university. This calendar is followed strictly in terms of semester wise admissions, teaching -learning activity, End semester examinations and vacations. College prepares its own calendar for curricular, co - curricular and extracurricular activities which includes Unit Tests, submission of Internal assignments, student seminars, programs, etc. are conducted as per this calendar. College calendar is uploaded on the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.rmpatelcollege.com/programmes-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
None	BA	Final Year	71	20	39.44
None	MA	Marathi	22	21	95.45
None	MA	Geography	9	9	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.rmpatelcollege.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NA	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	16/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	16/06/2018	NA
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	16/06/2018
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Music	4	8
International	Phy. Edu.	1	4
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	5
Physical Education	1
Library	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2019	0	NA	Nil
NA	NA	NA	2018	0	NA	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2019	Nil	Nil	NA
NA	NA	NA	2018	Nil	Nil	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	3	4	4
Presented papers	1	Nil	Nil	Nil
Resource persons	Nil	Nil	1	Nil

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Yoga Day	NSS	11	20
Swatantrata Din	NSS	20	50
Teacher Day	NSS	11	200
Vanamahotsav Saptah Vruksharopan Din	NSS	10	50
NSS Sthapana Din	NSS	7	125
Matadar Nondani Programme	NSS	7	250
Jagatik Ahinsa Din Mahatama Gandhi Jyanti	NSS	11	75
Samvidhan Din	NSS	11	100
Prajasattak Din	NSS	20	50

NSS Camp - College Level	NSS	4	75
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Clean India Campaign	NSS	Clean India Campaign	4	250
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	15/06/2018	30/04/2019	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	16/06/2018	NA	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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0	0
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4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	1	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2547	862792	Nil	Nil	2547	862792
Reference Books	7118	1852159	Nil	Nil	7118	1852159
Journals	9	16250	Nil	Nil	9	16250
Digital Database	1	5900	Nil	Nil	1	5900
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	16/06/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	9	0	1	0	0	3	4	0	1
Added	0	0	0	0	0	0	0	0	0
Total	9	0	1	0	0	3	4	0	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	http://www.rmpatelcollege.com

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
83000	45000	100000	43820

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution works on the pre-planned scheme made by the core committee of the college. It runs in morning shift. Practical sessions are arranged batch wise. The students use library reading room for their studies and assignments. The books are issued in a systematic way. Students make use of the outdoor and indoor sports facilities according to their free time. Students use water filter and cooler for drinking. Separate wash rooms/lavatories are at the dispense of staff and female students. Girls use common room for their personal work. Students and staff use the Canteen facility. Separate vehicle/cycle stands are in place for staff and students. The students can use computers in the library. A register is maintained at the cyber library wherein students have to record date, timing and purpose. Every teaching department has been provided with computers for the use of teachers and broad band internet connections are available. Maintenance of classrooms, laboratories, electric supply and other physical facilities has been shouldered to Campus Development Committee. This committee regularly visits facilities and takes stock of maintenance requirements and acts accordingly. For maintenance of computers, projectors, and laptops the institution has an MOU with a private firm (S R COMPUTERS - Mr. Shoieb). Broad band Internet facility maintenance is sought from BSNL. Maintenance of laboratory equipment is the responsibility of lab assistant and attendants and teachers. Every laboratory maintains its stock book. The library books are maintained in a very systematic way. The maintenance of sports equipment and physical facility is the responsibility of Physical Education Director and Gymnasium Committee. To avoid litter, dustbins have been in place in every corridor. Students are advised to use them strictly. Campus cleaning drives with the help of students are periodically organised by the NSS unit. Cleaning of washrooms and lavatories is done by sweeper.

<http://www.rmpatelcollege.com/naac-2/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0

Financial Support from Other Sources			
a) National	GOI Scholarships	316	2286026
b) International	NA	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NA	16/06/2018	Nil	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NA	Nil	Nil	Nil	Nil
2019	NA	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	11	BA	BA	Smt. Rewaben Manoharbai Patel Mahila Kala Mahavidyalaya,	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Slow Cycling Competition	Institutional	58
Cricket Competition	Institutional	48
Chess Competition	Institutional	8
Badminton competition	Institutional	28
Fete	Institutional	35
Dance Competition	Institutional	42
Music Chair	Institutional	60
Singing Competition	Institutional	21
Rangoli Competition	Institutional	26
Salad Decoration	Institutional	9

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	Nil	Nil	0	NA
2018	NA	Internat ional	Nil	Nil	0	NA
2019	NA	National	Nil	Nil	0	NA
2019	NA	Internat ional	Nil	Nil	0	NA

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the norms of university class representatives were nominated on the basis of their first place performance at previous university examination. The Representatives from the various semesters of categories like sports, cultural activity, NSS etc. were selected to form students' council. These representatives elected university representative. Principal acted as chairman of this council while the university representative, as secretary. Meetings were conducted to discuss the students demands on varied aspects. They were given the responsibility of organising sports, cultural events and other co-curricular activities. All programs were organised with the active participation of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Freshers'welcome programme is a practice followed for new students of first semester B. A. The IQAC coordinator acts as coordinator of the program. The IQAC committee chalks out the plan for the program. The suggestions of Principal and core committee are implemented and conveyed to the new students in the program. Various activities are organised for the students like Academic and Career Opportunities after graduation, use of Library resources, book exhibition, Sports Department, and Women specific session etc. Mentor -Mentee Practice : The IQAC committee publishes a list of mentors and mentees during the Freshers' welcome programme. In the formal meeting, family background, personal interests, goals of mentees are discussed. It also includes importance of hard work, curriculum, use of library resources and time management. Teachers get an opportunity to build cordial relation with students.-

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution follows university prescribed curriculum. The strategy of

	the institution is to augment this curriculum through Assignments. The internal assessment is done by various departments by adopting innovative methods.
Teaching and Learning	The language teachers lay stress on the four skills of language learning. The students are encouraged for exhaustive use of Library and e resources. Use of ICT in learning various skills.
Examination and Evaluation	The students are assessed through extensive classroom oral tests, unit tests and assignments. Extra Classes are conducted for the slow learners. Seminars and Co-curricular activities are organised to update their knowledge.
Research and Development	Encourage faculty to pursue research work, Ph. D. Encourage faculty to participate in seminars, conferences, workshops . Encourage faculty to take up Minor Research Projects. Library, ICT and Physical Infrastructure updated and upgraded time to time.
Library, ICT and Physical Infrastructure / Instrumentation	Library resources are used by the students in a very systematic way. Enhancement in ICT facility in terms of LapTops, Computers, internet, LCD Projectors, Continued enhancement in Laboratories.
Human Resource Management	Keeping in mind limited number of teachers as granted by state government, optimum generation of useful human resource hours in terms of curricular and other activities including administrative work. Appointment of CHB teachers : Appointment of supporting staff on daily wages Planning of activity in tune with available human resource.
Industry Interaction / Collaboration	The institution has no formal mechanism for industry interaction/collaboration.
Admission of Students	Institution follows the admission schedule as per the guidelines of the university. Though collection of application forms is manual, admission data is uploaded through software.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Partial use of software and computers in Planning and Execution. Analysis of

	several committee activities is documented using computers and relevant data uploaded on college website. All the departments have been provided with computers and internet facility for their departmental activities.
Administration	Principal cabin is fully upgraded as per the requirement of official work. It includes computer, internet, printer and scanner. The administrative office is fully computerised and provided with internet on LAN, Printers, scanners, Photostat machines. 6 CCTV cameras fitted on campus to assist smooth administration.
Finance and Accounts	The Salary, scholarships and insurance transfer of the staff members is done through online mode. Internal audit is done through software.
Student Admission and Support	It is done as per the guidelines of the university. The process of admission includes preparation and display of merit and waiting lists admissions as per the rules and regulations.
Examination	Data of internal examination is uploaded and submitted using university website. University examination work is fully computerised. It includes download of question papers from university link, data related to number of dues, absentees uploaded at the end of every shift on daily basis. For smooth conduct of examination, a strong room is available and is provided with computer, laptop, reprography, internet, scanner, printer and CCTV cameras.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	Nil
2018	NA	NA	NA	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	NA	NA	16/06/2018	30/04/2019	Nil	Nil
2019	NA	NA	16/06/2018	30/04/2019	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nil	16/06/2018	30/04/2019	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
11	6	334

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly (with in 100 words each)The institution conducts internal financial audit from the firm PVRs ASSOCIATES,NAGPUR (VAIBHAV TOSHNIWAL) and SVK CO.,NAGPUR(SUMIT HEDA)every year regularly. The audit refers to audit of every receipt and payment during the financial year. It includes funds received from Central/state government agencies, other governmental agencies, University, individuals, fees collected under Granted as well as self financing programs. Usually the funds received cover grants for infrastructure development, maintenance, learning resources, special grants for infrastructure learning resources, scholarships, fees, donations, organisation of seminars/conferences, management contributions etc. Last audit was done in July 2019. The institution goes through external audit from Auditor General Office, Nagpur. The practice usually followed by this office is that they conduct audit for last 5 - 10 years. Last audit was done by A. G. Office up to 2009-10.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Principal
Administrative	No	NA	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

0

6.5.3 – Development programmes for support staff (at least three)

0

6.5.4 – Post Accreditation initiative(s) (mention at least three)

0

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NA	16/06/2018	16/06/2018	30/04/2019	Nil
2019	NA	16/06/2018	16/06/2018	30/04/2019	Nil

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	16/06/2018	30/04/2019	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	30/04/2019	0	NA	NA	Nil
2019	Nil	Nil	30/04/2019	0	NA	NA	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/05/2019	The Rules and regulations related to admission and behaviour are published in the prospectus. It includes punctuality, sincerity, participation .The rules are to be followed by students, positively. It anticipates keeping Identity Card, participation in classes, good behaviour, disclosing difficulties to authority, no fund raising and tour organisation without prior permission, mandatory participation on 15th August 26th January, restriction on use of mobile phones and drugs, vehicle stand rules and fine in case of

disobedience.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Population Day	11/07/2019	11/07/2019	59
Ranganathan Birth Anniversary	12/08/2019	12/08/2019	85
Book Exhibition	05/10/2019	05/10/2019	140
Reading Inspiration Day	15/10/2019	15/10/2019	38

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plantation
- Periodic Clean Campus Drives
- Restricting Use of Plastic
- Waste Disposal
- Low Consumption Lighting in Corridors
- Switching off immediately after use.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice : Training students of Music department to participate in programmes and competitions Objectives: To equip students with the latest skills in the field of music Students seeking education in non professional courses such as Arts should have placement opportunities in the field of music and entertainment To provide a platform to the rural students. To build self confidence and self esteem. The Context : The institution is situated in rural area and offers non professional programs. Majority of students come from poor and deprived background. Getting a degree is primarily believed to be a guaranty of earning. Lack of awareness towards career opportunities is a big challenge. Poor academic background is yet another challenge and obstacle in securing jobs. Students look at the institution as a primary source that can open up doors to opportunities with a strong belief. Consequently the institution must come up with a formalism that would pave way to student placements. Rural students in general have interest and great talent in music. Hence the institution has been training the students since last 15 years.

2. Best practice: Title of the Practice : Physical Training for Entry in Defence and Police Services 2. Objectives : Students seeking education in non professional courses such as Arts should have placement opportunities. So the Sports department is very active to train and promote the students for building their career in various fields of life. To serve national cause of internal and external security. To provide a platform to the rural students. To induce habits of physical fitness. To ensure Gender Equity. To build self confidence and self esteem. Optimum use of on campus physical facilities. The Context : The institution is situated in rural area and offers non professional programs. Majority of students come from poor and deprived background. Getting a degree is primarily believed to be a guaranty of earning. Lack of awareness towards career opportunities is a big challenge. Poor academic background is yet another challenge and obstacle in securing jobs. Our nation is facing internal as well as external threats. Students look at the institution as a primary source that can open up doors to opportunities with a strong belief. Today's situation is far beyond the word competition. Consequently the institution must come up with a formalism that would pave way to student placements. Rural students , in general, have good physical fitness. Hence the institution has been continuing this practice since last 15 years. Selection of students in security forces would definitely serve National cause and ensure Gender Equity

as well. 4. The Practice : The Physical Training given includes: Running (Short and Sprint), Shot put, Long Jump, Pullups including walking in place of pullups for women students. These are the main components during selection trials. Supplementary Exercise as warmup : Shuttle run, sprints, hurdles run, deeps, stepping, skipping and Surya Namaskars. In addition these cadets also avail the Gym facility. Available Physical Facilities: The ground, the skipping ropes, shot put, hurdles, time watches, measurement tapes and other allied material.

Role of Physical Education Director: The Director trains, Monitors and organizes practice sessions of the cadets. Being incharge of the Department, he looks after the requirements and provision of appropriate facility. He plans the training sessions in the morning as well as evening hours so that routine of college activity does not suffer. The two sessions provide flexibility to participate as per the convenience of the aspirants. Information of Selection Trials: The department keeps a track of selection trials at regional, state and national levels and informs the cadets of the same. Participants : 38 Constraints/Limitations: The Department has single faculty that puts a limitation on maximum number of students that could be accommodated.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.rmpatelcollege.com/naac-2/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Quality education along with student welfare has been the key word since inception of the institution. The educationally and economically deprived girls are the Target of the institution. To achieve this target several activities need to be carried out and the newly entering student has to be assured of all benefits of such activities. It is therefore quite in line to detail about all activities, facilities and processes available for the betterment of the student. Fresher's Welcome is a major initiative introduced and institutionalised by the college. At the beginning of the session, first year students of Arts take up this programme. The Institutional Vision Statement envisages Upliftment and Progress of Educationally and Economically Deprived People Through Internal and External Evaluation, Promotion and Sustenance Initiatives. Fresher's Welcome was introduced in the session 2010-11. Since then it has been progressively modified and restructured and has now been institutionalised. It addresses the needs of the new students in tune with their personalities. They are also made aware of ICT tools.

Provide the weblink of the institution

<http://www.rmpatelcollege.com/naac-2/>

8.Future Plans of Actions for Next Academic Year

1. To conduct Fresher's Welcome 2. Enhancing use of ICT based Teaching-Learning methods. 3. To extend student seminar activity in every department. 4. To ensure enhanced student progression. 5. To continue Mentor - Mentee Relationship. 6. To encourage research projects and publications. To focus students for effective use of library and internet resources of learning. 7. To continue best practices as mentioned in seventh criterion.