

Part-A

| | |
|---|--|
| 1. Name of the Institution | Smt. Rewaben Manoharbai Patel Mahila Kala Mahavidyalaya, Bhandara. |
| Name of the Head of the institution | Dr. Ranjana A. Shringarpure |
| Designation | Principal |
| Does the institution function from own campus | Yes |
| Phone no./Alternate phone no. | 07184 – 253861 |
| Mobile no. | 9822696674 |
| Registered e-mail | rmpciqac@gmail.com |
| Alternate e-mail | rmpcollege@rediffmail.com |
| Address | Behind B.D.C.C. Bank, Civil line |
| City/Town | Bhandara |
| State/UT | Maharashtra |
| Pin Code | 441 904 |
| 2. Institutional status: | |
| Affiliated / Constituent: | Affiliated |
| Type of Institution: Co-education/Men/Women | Women |
| Location : Rural/Semi-urban/Urban | Urban |
| Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) | Grants-in aid/UGC 2F &12 B |
| Name of the Affiliating University | Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. |
| Name of the IQAC Co-ordinator | Dr. Shirish S. Nakhate |
| Phone no. | 07184 - 253861 |
| Alternate phone no. | 09552562255 |
| Mobile | 09420865877 |
| IQAC e-mail address | rmpciqac@gmail.com |
| Alternate Email address | shirishnakhate@gmail.com |
| 3. Website address | www.rmpatelcollege.com |
| Web-link of the AQAR: (Previous Academic Year) | 2017-2018 |
| 4. Whether Academic Calendar prepared during the year? | Yes |
| if yes, whether it is uploaded in the Institutional website : Weblink : | http://www.rmpatelcollege.com/pdf/RMPC-ACADEMIC-CALENDER-2017-18.pdf |

5. Accreditation Details:

| Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|-----------------------|-----------|--------------|-----------------------|----------------------------|
| 1st | C+ | 62.30 | 2004 | from: 2004 to: 2009 |

6. Date of Establishment of IQAC: **09/07/2012**

7. Internal Quality Assurance System

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---------------------|--------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & duration | Number of participants/beneficiaries |
| Fresher's Welcome | 06 July 2017 | 244 |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/ Department/Faculty | Scheme | Funding agency | Year of award with duration | Amount |
|---------------------------------|---------------|-------------------------|-----------------------------|----------------------|
| Salary Grant | Salary | State Government | 2017 | 2,06,51,070/- |
| | | | | |
| | | | | |

| | |
|--|---|
| 9. Whether composition of IQAC as per latest NAAC guidelines | Yes |
| upload latest notification of formation of IQAC | |
| 10. No. of IQAC meetings held during the year | 02 |
| The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website. | Yes http://www.rmpatelcollege.com/pdf/IQAC/Minute_of_IQAC_meeting_2017_21012020.pdf |
| upload, minutes of meetings and action taken report | |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| If yes, mention the amount | - |
| 12. Significant contributions made by IQAC during the current year (maximum five bullets) | |

- * **Planning and organising various academic and professional development events.**
- * **Identifying and planning up gradation and improvement in the infrastructure, campus facilities and student amenities.**
- * **Contribution to the planning of environment – friendly initiatives.**
- * **Participation n the preparation of policies, programme proposals and other plans.**
- * **Contribution to the planning and implementation of enrichment initiatives in teaching, learning and evaluation.**
- * **Contribution to the preparation and monitoring of outcome-bases plans and work of various teaching departments.**
- * **Strengthening of community outreach activities.**
- * **Support to various departments and administrative wings in documentation, record keeping and evaluation**

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements |
|--|---|
| Some action plan points have been listed above, while a more detailed action plan has been appended to the previous year's AQAR. | Details of completion and achievement of various action points are mentioned below in different sections. In addition, a summary of achievements is also given in column 7.2 below. |

14. Whether the AQAR was placed before statutory body?

Yes / 10-07-2019

Name of the Statutory body

College Development Committee

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

NO

Date

16. Whether institutional data submitted to AISHE

Yes

Year

2017 - 2018

Date of Submission

03/03/2018

17. Does the Institution have Management Information System?

Yes

If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)

The institution uses College management system CMS 10.0. The modules that are operational are given below. • Student Admissions : students of undergraduate programs register offline through application forms. The merit list and waiting list is prepared following which admissions are registered through the software. Payment of fees

| | |
|--|--|
| | <p>is offline. • Student attendance : attendance sheets are generated class wise and batch wise through the software. Class wise attendance is taken by teachers manually. • Fees : Fees reports are generated through the software while fees collection is manual. • All university correspondence takes place through the software. • Accounts : College uses a program named CCMS – Cloud Software for accounts. • Library management : LIB – MAN. Facility is in place.</p> |
|--|--|

Part-B

| | | | | |
|--|-----------------------------|-----------------------------------|--|-------------------|
| CRITERION I – CURRICULAR ASPECTS | | | | |
| 1.1 Curriculum Planning and Implementation | | | | |
| 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words | | | | |
| <p>The various committees of the institution discuss and plan for the effective delivery of curriculum. These include FRESHERS’ welcome by the institution and the senior students. The teachers identify slow and advanced learners in the classroom lectures. Identifying slower and advanced learners helps the teachers to address and workout for the needs of both of them. Time table committee prepares the time table. Faculty plans its schedule for teaching of subject/paper unit wise. Theory periods and practicals are conducted in such a way so as to ensure student participation. Language tutorials take care of students’ spoken and written issues. Teachers conduct extra classes. The teachers ensures student attendance. Generally classroom tests and unit tests identify the academic status of the students .They are directly and indirectly assisted to update their knowledge and exam-related challenges. Departmental libraries also help students seeking books and cultivate reading habit. The teachers try their best to complete university prescribed curriculum. The field tours/visits, excursions etc. help in focusing the students on curriculum. Other committees support to maintain atmosphere conducive for this activity.</p> | | | | |
| 1.1.2 Certificate/ Diploma Courses introduced during the Academic year | | | | |
| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship | Skill development |
| NIL | NIL | NIL | NIL | NIL |
| 1.2 Academic Flexibility | | | | |
| 1.2.1 New programmes/courses introduced during the Academic year | | | | |
| Programme with | Date of Introduction | Course with Code | Date of Introduction | |

| Code | | | | | |
|--|-------------|----------------------|---|-----------------------------|----|
| No Data Entered / Not Applicable | | | | | |
| 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. | | | | | |
| Name of Programmes adopting CBCS | UG | PG | Date of implementation of Elective Course System | UG | PG |
| M.A. (Marathi) | - | Yes | B.A. | Yes | - |
| M.A. (Geography) | - | Yes | | | |
| | | | | | |
| Already adopted (mention the year) | | | | | |
| 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year | | | | | |
| | Certificate | | Diploma Courses | | |
| No of Students | NIL | | NIL | | |
| 1.3 Curriculum Enrichment | | | | | |
| 1.3.1 Value-added courses imparting transferable and life skills offered during the year | | | | | |
| Value added courses | | Date of introduction | | Number of students enrolled | |
| Environmental studies at second year level | | 06/09/2017 | | 102 | |
| 1.3.2 Field Projects / Internships under taken during the year | | | | | |
| Project/Programme Title | | | No. of students enrolled for Field Projects / Internships | | |
| Social & Economical Survey | | | | | |
| B.A. - III Year | | | 20 | | |
| M.A. – IV Semester | | | 07 | | |
| Total | | | 27 | | |
| 1.4 Feedback System | | | | | |
| 1.4.1 Whether structured feedback received from all the stakeholders. | | | | | |
| 1) Students | 2) Teachers | 3) Employers | 4) Alumni | 5) Parents | |
| No | Yes | No | No | No | |
| 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) | | | | | |
| The feedback from the teachers are taken informally during the session. The informal mechanism of feedback was used for the betterment of the services provided for the students. | | | | | |

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

| Name of the Programme | Number of seats available | Number of applications received | Students Enrolled |
|-----------------------|---------------------------|---------------------------------|-------------------|
| B.A. I | 264 | 244 | 244 |
| B.A. II | 120 | 102 | 102 |
| B.A. III | 120 | 75 | 75 |
| M.A. I (MAR) | 80 | 21 | 21 |
| M.A. II (MAR) | 80 | 18 | 18 |
| M.A. I (GEO) | 80 | 10 | 10 |
| M.A. II (GEO) | 80 | 07 | 07 |

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full time teachers available in the institution teaching only UG courses | Number of full time teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---------|---|---|--|--|--|
| 2017-18 | 421 | 56 | 12 | 00 | 08 |

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of teachers on roll | Number of teachers using ICT (<i>LMS, e-Resources</i>) | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|--|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 12 | 02 | 02 | NIL | NIL | 02 |

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-mentee system was implemented during the session for first semester students. The full time teachers acted as mentors of the new admitted students. The Mentors organised informal meetings with the mentees. In all, 12 teachers conducted meetings with their mentees during first semester in August and September 2017. In the first meetings, the mentors threw light on the mechanism of teaching learning process adopted in the college. They discussed the personal and academic issues of mentees and their future plans. They stressed on the importance of hard work, reading habits and significance of ethics in life. Average number of meetings per teacher has been 02. Number of beneficiaries has been 244. This practice proved to be fruitful and promising for the students and teachers.

| | | |
|--|-----------------------------|----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor: Mentee Ratio |
| 244 | 12 | 1:20 |

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

| | | | | |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 16 | 12 | 04 | 0 | 08 |

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| | | | |
|---------------|---|--------------------|---|
| Year of award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| 2018 | Dr.Chandrashekhar B.Sharma | Asstt.Prof. | Maharashtra Rajya Hindi Sahitya Akademy(Mama Warerkar Puraskar for Translation) |

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| | | | | |
|--------------------|----------------|--------------------|---|---|
| Programme Name | Programme Code | Semester / year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
| B.A. III | None | Final | 16/05/2018 | 14/06/2018 |
| M.A. (Mar.) | None | IV Semester | 18/05/2018 | 14/06/2018 |
| M.A. (Geo.) | None | IV Semester | 18/05/2018 | 19/06/2018 |

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

The university has its own norms regarding internal assessment attached to every per subject. The internal assessment includes attendance of the students, submission of assignment/seminar and unit test. 20 marks per subject/paper are allotted to the student based on performance under these heads. They are given various topics for preparation of assignments. Assignments evaluate students' efforts in preparing that topic. Attendance takes care of students' regularity and punctuality. Unit tests identify slow learners and effective measures are adopted to cater their needs. They are encouraged to participate in seminars and paper reading

sessions.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the institution is affiliated to RTM Nagpur University, it has to follow the academic calendar issued by the university. This calendar is followed strictly in terms of semester wise admissions, teaching –learning activity, End semester examinations and vacations. College prepares its own calendar for curricular, co – curricular and extracurricular activities which includes Unit Tests, submission of Internal assignments, student seminars, programs, etc. are conducted as per this calendar. College calendar is uploaded on the college website.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution <http://www.rmpatelcollege.com/programmes-outcomes/>

2.6.2 Pass percentage of students

| Programme Code | Programme name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
|----------------|----------------|---|--|-----------------|
| None | B.A. III | 72 | 28 | 38.89% |
| None | M.A. (MAR) | 18 | 15 | 83.33% |
| None | M.A. (GEO) | 07 | 07 | 100% |

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding Agency | Total grant sanctioned | Amount received during the Academic year |
|--|----------|----------------------------|------------------------|--|
| Major projects | 0 | None | 0 | 0 |
| Minor Projects | 0 | None | 0 | 0 |
| Interdisciplinary Projects | 0 | None | 0 | 0 |
| Industry sponsored Projects | 0 | None | 0 | 0 |
| Projects sponsored by the University/ College | 0 | None | 0 | 0 |
| Students Research Projects (other than compulsory | 0 | None | 0 | 0 |

| | | | | |
|---|---------------------|-----------------------|-------------------------------|----------|
| <i>by the College)</i> | | | | |
| International Projects | 0 | None | 0 | 0 |
| Any other(Specify) | 0 | None | 0 | 0 |
| Total | 0 | None | 0 | 0 |
| 3.2 Innovation Ecosystem | | | | |
| 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year | | | | |
| Title of Workshop/Seminar | Name of the Dept. | | Date(s) | |
| No Data Entered / Not Applicable | | | | |
| 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year | | | | |
| Title of the innovation | Name of the Awardee | Awarding Agency | Date of Award | Category |
| No Data Entered / Not Applicable | | | | |
| 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year | | | | |
| Incubation Centre | Name | | Sponsored by | |
| No Data Entered / Not Applicable | | | | |
| Name of the Start-up | Nature of Start-up | | Date of commencement | |
| No Data Entered / Not Applicable | | | | |
| 3.3 Research Publications and Awards | | | | |
| 3.3.1 Incentive to the teachers who receive recognition/awards | | | | |
| State | National | | International | |
| 0 | 0 | | 0 | |
| 3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>) | | | | |
| Name of the Department | | No. of Ph. Ds Awarded | | |
| Hindi | | 02 | | |
| 3.3.3 Research Publications in the Journals notified on UGC website during the year | | | | |
| | Department | No. of Publication | Average Impact Factor, if any | |
| Natio nal | Music | 02 | NIL | |
| Intern ationa l | Music Phy.Edu. | 02 01 | 4.014 4.574 | |
| 3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International | | | | |

| Conference Proceedings per Teacher during the year | |
|--|--------------------|
| Department | No. of publication |
| Hindi | 03 |
| Music | 03 |
| Library | 04 |

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

| Title of the paper | Name of the author | Title of the journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citations |
|--------------------|--------------------|----------------------|---------------------|----------------|---|--|
| NIL | NIL | NIL | NIL | NIL | NIL | NIL |

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the paper | Name of the author | Title of the journal | Year of publication | h-index | Number of citations excluding self citations | Institutional affiliation as mentioned in the publication |
|--------------------|--------------------|----------------------|---------------------|------------|--|---|
| NIL | NIL | NIL | NIL | NIL | NIL | NIL |

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

| No. of Faculty | International level | National level | State level | Local level |
|------------------------------|---------------------|----------------|-------------|-------------|
| Attended Seminars/ Workshops | 01 | 05 | 01 | |
| Presented papers | 00 | 00 | 00 | |
| Resource Persons | 00 | 00 | 00 | |

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the Activities | Organising unit / agency / collaborating agency | Number of teachers co-ordinated such activities | Number of students participated in such activities |
|-------------------------|---|---|--|
| World Yoga Day | NSS | 11 | 20 |
| Jagatik Yuva Din | NSS | 11 | 500 |
| Swatantrata Din | NSS | 11 | 50 |

| | | | |
|--|------------|-----------|------------|
| Teacher Day | NSS | 11 | 250 |
| Vanamahotsav Saptah Vruksharopan Din | NSS | 10 | 50 |
| NSS Sthapana Din | NSS | 07 | 150 |
| Matadar Nondani Programme | NSS | 07 | 300 |
| Jagatik Ahinsa Din Mahatama Gandhi Jyanti | NSS | 11 | 75 |
| Samvidhan Din | NSS | 11 | 100 |
| Mahaparnivran Din | NSS | 11 | 125 |
| Savitribai Fule Jayanti | NSS | 11 | 175 |
| Prajasattak Din | NSS | 11 | 75 |
| Kayde Vishayak Saksharta Din | NSS | 11 | 400 |
| NSS Camp - College Level | NSS | 04 | 75 |
| Vidhi Saksharta Shibir | NSS | 04 | 150 |

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the Activity | Award/recognition | Awarding bodies | No. of Students benefited |
|----------------------|-------------------|-----------------|---------------------------|
| NIL | NIL | NIL | NIL |

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/ agency/ collaborating agency | Name of the activity | Number of teachers coordinated such activities | Number of students participated in such activities |
|-----------------------------|---|-----------------------------|--|--|
| Clean India Campaign | NSS | Clean India Campaign | 03 | 200 |

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of Activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|------------|
| NIL | NIL | NIL | NIL |

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration (From-To) | participant |
|-------------------|----------------------|---|--------------------|-------------|
|-------------------|----------------------|---|--------------------|-------------|

| No Data Entered / Not Applicable | | | | | | |
|--|---|--|---|--------------|--------------------|-------------------|
| 3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year | | | | | | |
| Organisation | Date of MoU signed | Purpose and Activities | Number of students/teachers participated under MoUs | | | |
| No Data Entered / Not Applicable | | | | | | |
| CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES | | | | | | |
| 4.1 Physical Facilities | | | | | | |
| 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year | | | | | | |
| Budget allocated for infrastructure augmentation | | Budget utilized for infrastructure development | | | | |
| NIL | | NIL | | | | |
| 4.1.2 Details of augmentation in infrastructure facilities during the year | | | | | | |
| Facilities | Existing | | Newly added | | | |
| Campus area | 1.25 Acres | | | | | |
| Class rooms | 08 | | | | | |
| Laboratories | 03 | | | | | |
| Seminar Halls | 01 | | | | | |
| Classrooms with LCD facilities | - | | | | | |
| Classrooms with Wi-Fi/ LAN | - | | | | | |
| Seminar halls with ICT facilities | - | | | | | |
| Video Centre | - | | | | | |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | - | | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | | | | | |
| Others | - | | | | | |
| 4.2 Library as a Learning Resource | | | | | | |
| 4.2.1 Library is automated { Integrated Library Management System -ILMS } | | | | | | |
| Name of the ILMS software | Nature of automation (fully or partially) | | Version | | Year of automation | |
| LIBMAN | Partially | | 1.0 | | 2016 | |
| 4.2.1 Library Services: | | | | | | |
| | Existing | | Newly added | | Total | |
| | No. | Value | No. | Value | No. | Value |
| Text Books | 2377 | 858108.05 | 170 | 4684 | 2547 | 862792.05 |
| Reference Books | 6976 | 1818737.00 | 142 | 33422 | 7118 | 1852159.00 |

| | | | | | | |
|-----------------------|-----------|-----------------|---|---|-----------|-----------------|
| e-Books | - | - | - | - | - | - |
| Journals | 09 | 16250.00 | - | - | 09 | 16250.00 |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | - |
| Library automation | - | - | - | - | - | - |
| Weeding (Hard & Soft) | - | - | - | - | - | - |
| Others (specify) | - | - | - | - | - | - |

4.3 IT Infrastructure

4.3.1 Technology Up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available band width (MGBPS) | Others |
|----------|-----------------|---------------|-----------|------------------|------------------|-----------|-------------|------------------------------|-----------|
| Existing | 09 | - | 01 | - | - | 03 | 04 | - | 01 |
| Added | - | - | - | - | - | - | - | - | - |
| Total | 09 | - | 01 | - | - | 03 | 04 | - | 01 |

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS /GBPS

4.3.3 Facility for e-content

| | |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|

No Data Entered / Not Applicable

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e – content |
|---------------------|--------------------|---------------------------------------|-------------------------------|
|---------------------|--------------------|---------------------------------------|-------------------------------|

No Data Entered / Not Applicable

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 85,000.00 | 32,301.00 | 1,00,000.00 | 24,696.00 |

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The institution works on the pre-planned scheme made by the core committee of the college. It runs in morning shift. Practical sessions are arranged batch wise. The students use library reading room for their studies and assignments. The books are issued in a systematic way. Students make use of the outdoor and indoor sports facilities according to their free time. Students use water filter and cooler for drinking. Separate wash rooms/lavatories are at the dispense of staff and female students. Girls use common room for their personal work. Students and staff use the Canteen facility. Separate vehicle/cycle stands are in place for staff and students. The students can use computers in the library. A register is maintained at the cyber library wherein students have to record date, timing and purpose. Every teaching department has been provided with computers for the use of teachers and broad band internet connections are available. Maintenance of classrooms, laboratories, electric supply and other physical facilities has been shouldered to Campus Development Committee. This committee regularly visits facilities and takes stock of maintenance requirements and acts accordingly. For maintenance of computers, projectors, and laptops the institution has an MOU with a private firm (S R COMPUTERS – Mr. Shoieb).

Broad band Internet facility maintenance is sought from BSNL. Maintenance of laboratory equipment is the responsibility of lab assistant and attendants and teachers. Every laboratory maintains its stock book. The library books are maintained in a very systematic way.

The maintenance of sports equipment and physical facility is the responsibility of Physical Education Director and Gymnasium Committee.

To avoid litter, dustbins have been in place in every corridor. Students are advised to use them strictly. Campus cleaning drives with the help of students are periodically organised by the NSS unit. Cleaning of washrooms and lavatories is done by sweeper.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

| | Name /Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---------------------------|--------------------|---------------------|
| Financial support from institution | - | - | - |
| Financial support from other sources | | | |
| a) National | GOI Scholarships | 310 | 24,95,888.00 |
| | Free ship | 21 | 80,040.00 |
| b) International | - | - | - |

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and

| | | | | | |
|---|--|--|---|--|-------------------------------|
| Mentoring etc., | | | | | |
| Name of the capability enhancement scheme | | Date of implementation | | Number of students enrolled | Agencies involved |
| NIL | | NIL | | NIL | NIL |
| 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year | | | | | |
| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
| NIL | NIL | NIL | NIL | NIL | NIL |
| 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year | | | | | |
| Total grievances received | | No. of grievances redressed | | Average number of days for grievance redressal | |
| NIL | | NIL | | NIL | |
| 5.2 Student Progression | | | | | |
| 5.2.1 Details of campus placement during the year | | | | | |
| On campus | | | Off Campus | | |
| Name of Organizations Visited | Number of Students Participated | Number of Students Placed | Name of Organizations Visited | Number of Students Participated | Number of Students Placed |
| NIL | NIL | NIL | NIL | NIL | NIL |
| 5.2.2 Student progression to higher education in percentage during the year | | | | | |
| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of Programme admitted to |
| 2017-18 | 19 | B.A. | B.A. | Smt. Rewaben Manoharbhai Patel Mahila Kala Mahavidhyalaya, Bhandara. | M.A. |

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | No. of Students selected/ qualifying | Registration number/roll number for the exam |
|---------------------------|---|---|
| NET | NIL | NIL |
| SET | NIL | NIL |
| SLET | NIL | NIL |
| GATE | - | - |
| GMAT | - | - |
| CAT | - | - |
| GRE | - | - |
| TOFEL | - | - |
| Civil Services | - | - |
| State Government Services | - | - |
| Any Other | - | - |

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Participants |
|---------------------------------|----------------------|--------------|
| Salad Decoration | Institutional | 07 |
| Rangoli Competition | Institutional | 24 |
| Singing Competition | Institutional | 20 |
| Music Chair | Institutional | 50 |
| Dance Competition | Institutional | 38 |
| Fete | Institutional | 28 |
| Badminton Competition | Institutional | 25 |
| Chess Competition | Institutional | 06 |
| Cricket Competition | Institutional | 44 |
| Slow Cycling Competition | Institutional | 50 |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/ medal | National/ International | Sports | Cultural | Student ID number | Name of the student |
|------------|-----------------------------|----------------------------|------------|------------|----------------------|---------------------------|
| NIL | NIL | NIL | NIL | NIL | NIL | NIL |

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the norms of university class representatives were nominated on the basis of their first

place performance at previous university examination.

The Representatives from the various semesters of categories like sports, cultural activity, NSS etc.

were selected to form students' council. These representatives elected university representative.

Principal acted as chairman of this council while the university representative, as secretary.

Meetings were conducted to discuss the students demands on varied aspects. They were given the responsibility of organising sports, cultural events and other co-curricular activities.

All programs were organised with the active participation of the students.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **NO**

5.3.2 No. of ~~registered~~ enrolled Alumni :

5.3.3 Alumni contribution during the year (in Rupees) : **NO**

5.3.4 Meetings/activities organized by Alumni Association : **02**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Freshers' welcome programme is a practice followed for new students of first semester B. A. The IQAC coordinator acts as coordinator of the program. The IQAC committee chalks out the plan for the program.

The suggestions of Principal and core committee are implemented and conveyed to the new students in the program.

Various activities are organised for the students like Academic and Career Opportunities after graduation, use of Library resources, book exhibition, Sports Department, and Women specific session etc.

Mentor –Mentee Practice :

The IQAC committee publishes a list of mentors and mentees during the Freshers' welcome programme. In the formal meeting, family background, personal interests, goals of mentees are discussed. It also includes importance of hard work, curriculum, use of library resources and time management. Teachers get an opportunity to build cordial relation with students.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes / No / Partial : **PARTIAL**

| | |
|---|---|
| 6.2 Strategy Development and Deployment | |
| 6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each): | |
| Curriculum Development | The institution follows university prescribed curriculum. The strategy of the institution is to augment this curriculum through Assignments. The internal assessment is done by various departments by adopting innovative methods. |
| Teaching and Learning | The language teachers lay stress on the four skills of language learning. The students are encouraged for exhaustive use of Library and e resources. |
| Examination and Evaluation | The students are assessed through extensive classroom oral tests, unit tests and assignments. Extra Classes are conducted for the slow learners. Seminars and Co-curricular activities are organised to update their knowledge. |
| Research and Development | Encourage faculty to pursue research work, Ph. D. Encourage faculty to participate in seminars, conferences, workshops . Encourage faculty to take up Minor Research Projects. Library, ICT and Physical Infrastructure updated and upgraded time to time. |
| Library, ICT and Physical Infrastructure / Instrumentation | Library resources are used by the students in a very systematic way. Enhancement in ICT facility in terms of LapTops, Computers, internet, LCD Projectors, Continued enhancement in Laboratories. |
| Human Resource Management | Keeping in mind limited number of teachers as granted by state government, optimum generation of useful human resource hours in terms of curricular and other activities including administrative work. Appointment of CHB teachers : Appointment of supporting staff on daily wages ; Planning of activity in tune with available human resource. |
| Industry Interaction / Collaboration | The institution has no formal mechanism for industry interaction/collaboration. |
| Admission of Students | Institution follows the admission schedule as per the guidelines of the university. Though collection of application forms is manual, admission data is uploaded through software. |
| | |

6.2.2 : Implementation of e-governance in areas of operations:

| | |
|--------------------------------------|--|
| Planning and Development | Partial use of software and computers in Planning and Execution. Analysis of several committee activities is documented using computers and relevant data uploaded on college website. All the departments have been provided with computers and internet facility for their departmental activities. |
| Administration | Principal cabin is fully upgraded as per the requirement of official work. It includes computer, internet, printer and scanner. The administrative office is fully computerised and provided with internet on LAN, Printers, scanners, Photostat machines. 6 CCTV cameras fitted on campus to assist smooth administration. |
| Finance and Accounts | The Salary, scholarships and insurance transfer of the staff members is done through online mode. Internal audit is done through software. |
| Student Admission and Support | It is done as per the guidelines of the university. The process of admission includes preparation and display of merit and waiting lists; admissions as per the rules and regulations. |
| Examination | Data of internal examination is uploaded and submitted using university website. University examination work is fully computerised. It includes download of question papers from university link, data related to number of dues, absentees uploaded at the end of every shift on daily basis. For smooth conduct of examination, a strong room is available and is provided with computer, laptop, reprography, internet, scanner, printer and CCTV cameras. |

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------------|-----------------|---|---|-------------------------|
| NIL | NIL | NIL | NIL | NIL |

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | Dates (from-to) | No. of participants (Teaching staff) | No. of participants (Non-teaching staff) |
|------------|--|---|-----------------|--------------------------------------|--|
| NIL | NIL | NIL | NIL | NIL | NIL |

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To Date | Duration |
|---|---------------------------------|-------------------|-------------------|-----------|
| Faculty Development Programmes | 03 | 13/04/2018 | 13/04/2018 | 01 |
| Refresher Course | 02 | 21/07/2017 | 10/08/2017 | 21 |
| Refresher Course | 01 | 11/12/2017 | 30/12/2017 | 21 |
| Orientation Course | 01 | 03/07/2017 | 29/07/2017 | 21 |

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

| Teaching | | Non-teaching | |
|---|----------|--------------|----------------------|
| Permanent | Fulltime | Permanent | Fulltime / Temporary |
| No Data Entered / Not Applicable | | | |

6.3.5 Welfare schemes for

| | |
|--------------|------------|
| Teaching | NIL |
| Non teaching | NIL |
| Students | NIL |

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly : **YES**

Institution conducts internal and external financial audits regularly (with in 100 words each)The institution conducts internal financial audit from the firm PVRs & ASSOCIATES,NAGPUR (VAIBHAV TOSHNIWAL) and SVK & CO.,NAGPUR(SUMIT HEDA)every year regularly. The audit refers to audit of every receipt and payment during the financial year. It includes funds received from Central/state government agencies, other governmental agencies, University, individuals, fees collected under Granted as well as self

financing programs.

Usually the funds received cover grants for infrastructure development, maintenance, learning resources, special grants for infrastructure learning resources, scholarships, fees, donations, organisation of seminars/conferences, management contributions etc. Last audit was done in July 2018. The institution goes through external audit from Auditor General Office, Nagpur. The practice usually followed by this office is that they conduct audit for last 5 – 10 years. Last audit was done by A. G. Office up to 2009-10.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non-government funding agencies/ individuals | Funds/ Grants received in Rs. | Purpose |
|--|-------------------------------|------------|
| NIL | NIL | NIL |

6.4.2 Total corpus fund generated : **NO**

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|-----------|-----------|------------|------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | NO | NA | YES | Principal |
| Administrative | NO | NA | YES | Principal |

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

No Activities Was Conducted.

6.5.3 Development programmes for support staff (at least three)

No Programmes Was Conducted.

6.5.4 Post Accreditation initiative(s) (mention at least three)

No Post Accreditaion Was Conducted.

6.5.5

- a. Submission of Data for AISHE portal : **Yes**
- b. Participation in NIRF : **No**
- c. ISO Certification : **No**
- d. NBA or any other quality audit : **No**

6.5.6 Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting activity | Duration (from----- to-----) | Number of participants |
|------------|------------------------------------|-----------------------------|------------------------------|------------------------|
| NIL | NIL | NIL | NIL | NIL |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period (from-to) | Participants | |
|------------------------|------------------|--------------|------|
| | | Female | Male |
| | | | |

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

NIL

7.1.3 Differently abled (Divyangjan) friendliness

| Items Facilities | Yes/No | No. of Beneficiaries |
|--|------------|----------------------|
| Physical facilities | YES | |
| Provision for lift | YES | |
| Ramp/ Rails | YES | |
| Braille Software/facilities | NO | |
| Rest Rooms | NO | |
| Scribes for examination | YES | |
| Special skill development for differently abled students | NO | |
| Any other similar facility | NIL | |

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative | Issues addressed | Number of participating students and staff |
|------------|--|--|-------------------------------------|------------------------|------------------|--|
| NIL | NIL | NIL | NIL | NIL | NIL | NIL |

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

| Title | Date of Publication | Follow up (maximum 100 words each) |
|-------|---------------------|------------------------------------|
| | | |

| | | |
|-------------------|-------------------|---|
| Prospectus | 01/05/2017 | <p>The Rules and regulations related to admission and behaviour are published in the prospectus. It includes punctuality, sincerity, participation .The rules are to be followed by students, positively.</p> <p>It anticipates keeping Identity Card, participation in classes, good behaviour, disclosing difficulties to authority, no fund raising and tour organisation without prior permission, mandatory participation on 15th August 26th January, restriction on use of mobile phones and drugs, vehicle stand rules and fine in case of disobedience.</p> |
|-------------------|-------------------|---|

7.1.6 Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|--------------------------------------|-------------------|-------------------|------------------------|
| Wold Population Day | 11/07/2017 | 11/07/2017 | 50 |
| Ranganathan Birth Anniversary | 12/08/2017 | 12/08/2017 | 65 |
| Book Exhibition | 05/10/2017 | 05/10/2017 | 110 |
| Reading Inspiration Day | 14/10/2017 | 14/10/2017 | 28 |

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

• **Plantation** • **Periodic Clean Campus Drives** • **Restricting Use of Plastic** • **Waste Disposal** • **Low Consumption Lighting in Corridors** • **Switching off immediately after use**

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

1. Title of the Practice :Training students of Music department to participate in programmes and competitions

Objectives:To equip students with the latest skills in the field of music; Students seeking education in non professional courses such as Arts should have placement opportunities in the field of music and entertainment; To provide a platform to the rural students. ; To build self confidence and self esteem.

The Context : The institution is situated in rural area and offers non professional programs.

Majority of students come from poor and deprived background. Getting a degree is primarily believed to be a guaranty of earning. Lack of awareness towards career opportunities is a big challenge. Poor academic background is yet another challenge and obstacle in securing jobs. Students look at the institution as a primary source that can open up doors to opportunities with a

strong belief.

Consequently the institution must come up with a formalism that would pave way to student placements. Rural students in general have interest and great talent in music.

Hence the institution has been training the students since last 15 years.

2. Best practice:

Title of the Practice : Physical Training for Entry in Defence and Police Services 2. Objectives : Students seeking education in non professional courses such as Arts should have placement opportunities. So the Sports department is very active to train and promote the students for building their career in various fields of life. To serve national cause of internal and external security.

To provide a platform to the rural students. To induce habits of physical fitness. To ensure Gender Equity. To build self confidence and self esteem.

Optimum use of on campus physical facilities.

3. The Context :

The institution is situated in rural area and offers non professional programs.

Majority of students come from poor and deprived background. Getting a degree is primarily believed to be a guaranty of earning. Lack of awareness towards career opportunities is a big challenge. Poor academic background is yet another challenge and obstacle in securing jobs. Our nation is facing internal as well as external threats. Students look at the institution as a primary

source that can open up doors to opportunities with a strong belief. Today's situation is far beyond the word competition. Consequently the institution must come up with a formalism that would pave way to student placements. Rural students, in general, have good physical fitness.

Hence the institution has been continuing this practice since last 15 years.

Selection of students in security forces would definitely serve National cause and ensure Gender Equity as well.

4. The Practice :

The Physical Training given includes: Running (Short and Sprint), Shot put, Long Jump, Pullups including walking in place of pullups for women students. These are the main components during selection trials.

Supplementary Exercise as warmup : Shuttle run, sprints, hurdles run, deeps, stepping, skipping and Surya Namaskars. In addition these cadets also avail the Gym facility.

Available Physical Facilities: The ground, the skipping ropes, shot put, hurdles, time watches, measurement tapes and other allied material.

Role of Physical Education Director:

The Director trains, Monitors and organizes practice sessions of the cadets. Being incharge of the Department, he looks after the requirements and provision of appropriate facility. He plans the training sessions in the morning as well as evening hours so that routine of college activity does not suffer. The two sessions provide flexibility to participate as per the convenience of the aspirants.

Information of Selection Trials: The department keeps a track of selection trials at regional, state and national levels and informs the cadets of the same.

Participants : 25

Constraints/Limitations: The Department has single faculty that puts a limitation on maximum number of students that could be accommodated.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

Quality education along with student welfare has been the key word since inception of the institution. The educationally and economically deprived girls are the Target of the institution. To achieve this target several activities need to be carried out and the newly entering student has to be assured of all benefits of such activities. It is therefore quite in line to detail about all activities, facilities and processes available for the betterment of the student. Fresher's Welcome is a major initiative introduced and institutionalised by the college. At the beginning of the session, first year students of Arts take up this programme. The Institutional Vision Statement envisages Upliftment and Progress of Educationally and Economically Deprived People Through Internal and External Evaluation, Promotion and Sustenance Initiatives. Fresher's Welcome was introduced in the session 2010-11. Since then it has been progressively modified and restructured and has now been institutionalised. It addresses the needs of the new students in tune with their personalities.

8. Future Plans of action for next academic year (500 words)

- 1. To conduct Fresher's Welcome**
- 2. Enhancing use of ICT based Teaching-Learning methods.**
- 3. To extend student seminar activity in every department.**
- 4. To ensure enhanced student progression.**

5. To continue Mentor – Mentee Relationship.

6.To encourage research projects and publications. To focus students for effective use of library and internet resources of learning.

7. To continue best practices as mentioned in seventh criterion.

Name :- Dr. Shirish S. Nakhate

Name :- Dr. Ranjana A. Shringarpure

Signature of the Co-ordinator, IQAC

Signature of the Chairman, IQAC

Smt. Rewaben Manoharbai Patel Mahila Kala Mahavidyalaya, Bhandara.

Resolution of formation of IQAC

Date : 08/04/2017

***During the IQAC Meeting. The honourable chairman declared the IQAC for the session 2017-18.**

*** The committee is as under.**

| Sr. No. | Name | Designation |
|---------|-------------------------------|--|
| 1 | Dr. Ranajana A. Shringarpure | Principal & IQAC Chairman |
| 2 | Dr. Shirish S. Nakhate | IQAC Co-ordinator |
| 3 | Hon. Shri. Mukesh N.Patel | Management Representative & V.P., G.E.S. |
| 4 | Dr. Chandrashekhhar B. Sharma | Teacher Representative |
| 5 | Dr. Rahul M.Bhore | Teacher Representative |
| 6 | Dr. Shweta D.Vegad | Teacher Representative |
| 7 | Miss. Varsha M.Mesharam | Teacher Representative |
| 8 | Dr. Govardhan W. Dhote | Invitee Members |
| 9 | Mr. Naresh P.Borkar | Invitee Members |
| 10 | Miss. Kavita Zalke | Alumni Representative |
| 11 | Mr. Ishwarlal Kabra | Industry Representative |

Name :- Dr. Shirish S. Nakhate

Name :- Dr. Ranjana A. Shringarpure

Signature of the Co-ordinator, IQAC

Signature of the Chairman, IQAC

Minutes of the IQAC Meeting (Dt. 05/07/2017)

COORDINATOR : Dr.Shirish Nakhate

1. Unanimous decision on Fresher's Welcome in the staff council meeting .
2. Developing ICT skills in teachers, non-teaching staff and students.
3. Enhancing security measures through CCTV cameras.
4. Organisation of seminars for students
5. With prior permission of Chair following issues were discussed.
 - Extra classes
 - Feedback mechanism
 - Mentor Mentee
 - Hobby workshop
 - Earn while learn activity
 - Library enhancement

Action Taken

1. Fresher's Welcome was organized on 03 – 05 August 2017
2. Teachers, non-teaching staff and students were motivated to develop their ICT skills in Library
3. CCTV cameras were installed in the building and campus.
4. Student Seminar activity was organized by Department of Music, History and Geography.
5. The following action was taken on various issues:

Extra Classes :

The classes were conducted by the Sociology and Geography teachers.

Feedback mechanism :-

Formal feedback from students was not derived.

Mentor Mentee :-

Average number of meetings per teacher : 02

Hobby workshop :-

Hobby workshop on Cooking was organised by the Home-Economics Department

Earn while learn activity :-

The students organised 'Anand Fete'

Library enhancement:-

Books were added in addition to enhancement in e-resources.

Minutes of the IQAC Meeting (Dt. 21/12/2017)

1. Discussed new framework of A& A process.
2. The IQAC Coordinator, Dr. Shirish Nakhate, gave detailed information of the new framework for assessment and accreditation.
3. Core- committee formation
4. Criterion wise committee members
5. The Chairman, Dr. Ranjana Shringarpure, discussed the outcome of Fresher's Welcome.

Action Taken

1. Criterion wise work was distributed among the core committee members.
