

*Guidelines for the Creation of the*  
**Internal Quality Assurance Cell (IQAC)**  
**and Submission of Annual Quality Assurance**  
**Report (AQAR) in Accredited Institutions**  
*(Revised in October 2013)*

**ANNUAL REPORT – 2016-17**



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

Smt. Rewaben Manoharbai Patel Mahila Kala Mahavidyalaya,  
Bhandara.

1.2 Address Line 1

Behind B.D.C.C. Bank

Address Line 2

Civil line

City/Town

Bhandara

State

Maharashtra

Pin Code

441 904

Institution e-mail address

rmpcollege@rediffmail.com

Contact Nos.

07184-253861

Name of the Head of the Institution:

Dr. R. A. Shringarpure

Tel. No. with STD Code:

07184-253861

Mobile:

9822696674

Name of the IQAC Co-ordinator:

Dr. S. S. Nakhate

Mobile:

9420865877

IQAC e-mail address:

rmpcollege@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

Nil

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/33/216 Dt. 16/09/2004

1.5 Website address:

www.rmpc.ac.in

Web-link of the AQAR:

Nil

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	62.30	2004	2009
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

09/07/2012

1.8 AQAR for the year (for example 2010-11)

Nil

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_09/07/2017\_\_\_\_\_(DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_(DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_(DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_(DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution - UGC Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

.

1.12 Name of the Affiliating University (*for the Colleges*)

RASHTRASANT TUKDOJI MAHARAJ  
NAGPUR UNIVERSITY, NAGPUR.

1.13 Special status conferred by Central/ State Government - UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

Nil

UGC-COP Programmes

Nil

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Revision and modification of some add-on courses.
- Contribution of the planning of improving academic infrastructure.
- Participation in the planning of improving campus facilities.
- Identifying items for campus beautification and enrichment.
- Participation in planning and organising seminars and conferences.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
IQAC made various plans along the issues and points mentioned in 2.14 above.	Most of the plan points have been carried out. Details mentioned below in various sections.

\* Attach the Academic Calendar of the year as Annexure. **See Annexure I.**

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The AQAR was prepared and discussed within the IQAC, with the staff and with the head of the institution. Their suggestions were incorporated before finalizing the draft.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	02	00	00	00
UG	01	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
<b>Total</b>	03	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	00
Trimester	00
Annual	06

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure – See Annexure II*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabi every three years by the affiliating university.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	08	03	Nil	01

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	02	03	00	00	00	01	01	12	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	02	06
Presented papers	01	01	01
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of online resources and online communication tools.
- Use of ICT in teaching and learning.
- Student-centred initiatives like project based learning, student seminars, field work, study tours, group assignments.

2.7 Total No. of actual teaching days during this academic year

228

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Question Banks.
- Test Examination.
- College internal Assessment.
- Project and seminar based assessment.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01      00      00

2.10 Average percentage of attendance of students

82

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A.	110	01	02	25	10	37
M. A.	27	00	07	07	00	14

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

\*

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	01	-	-
Technical Staff	-	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC contributes to the work and planning of the Research Promotion Committee of the College. IQAC helps individual faculty members to plan and prepare research proposals and coordinates with the Research promotion Committee and the Principal in addressing the research needs and concerns of them.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	NA	NA	NA	NA

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	NA	NA	NA	NA

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	NA	00	00
Minor Projects	00	NA	00	00
Interdisciplinary Projects	00	NA	00	00
Industry sponsored	00	NA	00	00
Projects sponsored by the University/ College	00	NA	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	NA	00	00
Any other(Specify)	00	NA	00	00
Total	00	NA	00	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 15 State level 00  
National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 00 State level 00  
National level 00 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00  
National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 00 State level 00  
National level 00 International level 00

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="06"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="05"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Village development programmes under NSS.
- Adult literacy programmes.
- Environmental awareness and nature conservation programmes.
- Sports training and talent grooming programmes with schools.
- Educational aid to needy students of the institution.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.25 Acres	-	NA	
Class rooms	08	-	NA	
Laboratories	03	-	NA	
Seminar Halls	01	-	NA	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-		
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		
Others	-	-		

#### 4.2 Computerization of administration and library

Nil

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2206	808947.00	171	36965.00	2377	845912.00
Reference Books	6938	1799114.00	38	19623.00	6976	1818737.00
e-Books	-	-	-	-	-	-
Journals	09	16250.00	-	-	09	16250.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	09	-	01	-	-	03	04	01
Added	00	-	-	-	-	00	00	00
Total	09	-	01	-	-	03	04	01

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil
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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text" value="-"/>
ii) Campus Infrastructure and facilities	<input type="text" value="-"/>
iii) Equipment	<input type="text" value="-"/>
iv) Others	<input type="text" value="-"/>
<b>Total :</b>	<input type="text" value="-"/>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Regular interaction and coordination with the administrative staff of the college to improve student support services.
- Discussions with students, office staff and the principal to monitor the support services and identify areas of improvement.
- Collection of feedback of students on student support services done by various departments, which is also taken into account in further planning.

#### 5.2 Efforts made by the institution for tracking the progression

- Gathering of information on career progression from alumni and from final year students.
- Some departments keeping internal records of student progression.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
		00	00

#### (b) No. of students outside the state

00
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#### (c) No. of international students

00
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Men	No	%	Women	No	%
	00	00		00	00

	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
I	04	38	25	140	-	207	04	21	11	38	01	74
II	05	16	03	58	-	82	02	15	13	77	-	107
III	04	18	06	61	-	129	05	10	03	46	-	64

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Augmenting library and reference collections useful for competitive examinations.
- Personal guidance by various faculty members to students on preparations for different competitive examinations.
- Additional help on any topics from the prescribed syllabuses which may be helpful in preparing for competitive examinations.

No. of students beneficiaries

106

#### 5.5 No. of students qualified in these examinations

NET	04	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	01	State PSC	00	UPSC	00	Others	21

#### 5.6 Details of student counselling and career guidance

- Departmental activities for career counselling and guidance.

No. of students benefitted

30

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

#### 5.8 Details of gender sensitization programmes

- Student seminars and classroom discussions on gender sensitivity.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State / University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State / University level  National level  International level

Cultural: State / University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	324	19,07,735/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : There were no major grievances from the students, though the college has mechanisms for students to raise their grievances and get them addressed effectively.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

- The institution is the treatise cornering the every possible aspect and attempt of surfacing the unexplored skills, knowledge and passion of the young women. Our mission is to enlighten our students to cope up with the challenges in their day to day life with the help of latest technology. The college provides platform to groom up their abilities and talents.

#### 6.2 Does the Institution has a management Information System

- The Principal acts as the intermediary between the college and the management trust and as conduit for the management information system.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- The curriculum is centrally designed and prescribed by the affiliating university. The faculty members of the college provide quality improvement inputs as members of boards of studies.

##### 6.3.2 Teaching and Learning

- The faculty is encouraged to use ICT and other technological tools to enhance the effectiveness of teaching and learning.

##### 6.3.3 Examination and Evaluation

- The final assessment is conducted by the university. But the college adds its own internal, regular and formative assessment through class and unit tests, field assignments, home assignment, student seminars, project work, etc.

##### 6.3.4 Research and Development

- The staff is given duty leave and attending conferences.

##### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Nil

6.3.6 Human Resource Management

Nil

6.3.7 Faculty and Staff recruitment

- Recruitment is subject to state and university norms and regulations.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- The admission process is transparent, merit based and strictly within the norms of the university and state education department.

6.4 Welfare schemes for

Teaching	Nil
Non-teaching	Nil
Students	Nil

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	College
Administrative	Yes	CA	Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days? - **Not applicable**

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Not applicable**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Not applicable**

6.11 Activities and support from the Alumni Association

- Alumni association participates in academic and cultural events of the college and also supports the college in arranging many events and activities to increase the goodwill of the college.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

- The college is highly supportive of the support staff undertaking developmental activities on their own and helps them with paid leave.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Protection and maintenance of available green cover.
- Conservation of resources wherever possible.
- Awareness raising activities in environmental awareness and eco-friendly practices for various stakeholders round the year.
- Directly impactful activities like tree plantation, campus cleanliness, reuse of all possible kinds of material and pollution prevention.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Comprehensive biometric recording and monitoring system introduced for the staff.
- Numerous enrichment courses and workshops on themes like gender equality, gender sensitivity, positive discrimination, etc.
- Student research projects, in collaboration with and guidance by faculty members, on locally relevant issues and topics.
- Expansion of the CCTV network across the campus for better security.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Boosting campus security.
- Installation of biometric monitoring of staff attendance.
- Gender sensitisation programmes.
- Personality development and communication skills programmes.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Awareness program organised for students.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Sustaining and enhancing the green cover on the campus.
- Scores of environment awareness programmes inside the college for students and staff and outside with local community.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- College has been consistently extending and expanding access to educational opportunities in consonance with its mission. It has always had a predominantly high proportion of underprivileged sections of society represented in its students.

## 8. Plans of institution for next year

- Up gradation of classrooms, laboratories and teaching-learning facilities.
- Improving student support services.
- Introducing new and strengthening existing eco-friendly practices on the college campus.
- Addition of measures to make teaching, learning and evaluation more effective and impactful.



Coordinator, IQAC  
Smt. Rewaben Manoharbhaj Patel  
Mahila Kala Mahavidyalaya,  
Bhandara

Name : Dr. S. S. Nakhate

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Signature of the Coordinator, IQAC



Officiating Principal  
Smt. Rewaben Manoharbhaj Patel  
Mahila Kala Mahavidyalaya,  
Bhandara

Name : Dr. R. A. Shirugarpure

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Signature of the Chairperson, IQAC

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**Abbreviations :**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**Academic Calendar for the Year 2016 - 17**

- |                          |                                                                                                                                                                |                          |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <input type="checkbox"/> | Commencement of the academic session                                                                                                                           | 16-06-2016               |
| <input type="checkbox"/> | Commencement of Admission processes*                                                                                                                           | 06-06-2016               |
|                          | (*The detailed admissions schedules for different faculties and different courses displayed on the college noticeboard and on the departmental noticeboards)   |                          |
| <input type="checkbox"/> | Final deadline for all admissions                                                                                                                              | 01-08-2016               |
| <input type="checkbox"/> | Commencement of classes                                                                                                                                        | 01-07-2016               |
| <input type="checkbox"/> | Round 1 and 2 of the class and unit tests                                                                                                                      | August - September 2016  |
| <input type="checkbox"/> | Deadline for university winter exam forms                                                                                                                      | 15-07-2016               |
| <input type="checkbox"/> | End of the first term                                                                                                                                          | 27-11-2016               |
| <input type="checkbox"/> | Winter vacation                                                                                                                                                | 28-10-2016 to 27-11-2016 |
| <input type="checkbox"/> | University Winter examinations*                                                                                                                                | 19-10-2016               |
|                          | (*Detailed schedules of various examinations will be announced by the university. They will be displayed on the examinations noticeboard when made available.) |                          |
| <input type="checkbox"/> | Commencement of the second term                                                                                                                                | 28-11-2016               |
| <input type="checkbox"/> | College annual day and cultural events                                                                                                                         | December last week       |
| <input type="checkbox"/> | Round 3 and 4 of the class and unit tests                                                                                                                      | January - February 2017  |
| <input type="checkbox"/> | Deadline for university summer exam forms                                                                                                                      | 01-12-2016               |
| <input type="checkbox"/> | College internal exams and practical exams                                                                                                                     | February 2017            |
| <input type="checkbox"/> | University Summer examinations*                                                                                                                                | 05-03-2017               |
|                          | (*Detailed schedules of various examinations will be announced by the university. They will be displayed on the examinations noticeboard when made available.) |                          |
| <input type="checkbox"/> | End of the second term                                                                                                                                         | 30-04-2017               |
| <input type="checkbox"/> | Summer vacation                                                                                                                                                | 01-05-2017 to 15-06-2017 |

**Summary of the Feedback from Various Stakeholders**

Given below is an overview of the feedback collected from various stakeholders on various aspects of the campus life and the teaching-learning experience:

- The feedback of students on the infrastructure and facilities available on the college campus has been overall satisfactory. Students and staff have positive opinion of various facilities including classrooms, laboratories, library and toilets.
- The general feedback of students about their teachers, teaching and curriculum has also been satisfactory. Student feedback on the teaching approaches, styles, preparation and subject knowledge of their teachers is also positive.
- Students gave a mixed response in terms of their impressions of the curriculum difficulty level and relevance. Only a small proportion of the students felt that the curriculum was very difficult.
- Students were also satisfied with the skills of explanation and communication of their teachers during classroom interactions. In some classes the students were positive about the ways their teachers involved them in discussions and activities.
- The various kinds of internal assessments including class tests, unit tests and seminar presentations were appreciated by the students. Teachers also felt that the internal assessment gave them better idea of the student progress and the progress of their own teaching plans. Students felt that the internal assessments prepared them better for the final examinations.
- The regularity and punctuality of teachers, their handling of the syllabus and the course material and their classroom involvement was also reported to be satisfactory.
- Some parents visiting faculty members shared their informal feedback on the college infrastructure which was highly positive. They also wanted to know if the college could provide some more avenues of extra-curricular activities for the students.

**Presentation of the Best Practices -1****1. Title of the Practice**

Access to global electronic resources through INFLIBNET

**2. Goal**

The key purpose of this practice is to augment the support available to research as well as enriching teaching-learning practices in the college.

**3. The Context**

As a part of its research promotion agenda, the college actively supports research activities and helps the faculty as well as students engage in research. Both students and faculty undertake small or large research studies, for which various kinds of support is already in place. These include scope of dissemination of research through an academic journal, support to develop research presentation and academic writing skills, support in terms of duty leave, work space, technological tools, etc. A crucial kind of support is now being envisaged in the form of electronic resources of books, journals, project reports, dissertations and theses and others, which will be made available to the staff and students free of cost. These resources will also be useful for enriching teaching and learning.

**4. The Practice**

The college has secured membership of INFLIBNET which gives access to over 2500 international academic journals, 80,000 books and hundreds of other kinds of documents and reports. The faculty members have been given individual log in and free access to all these collections. The college has also set up special terminals in the college main library for students where they can access the resources free of cost.

**5. Evidence of Success**

A significant number of staff and students have started using the resources. Their initial responses suggest that it is a very valuable avenue for them to access materials which were inaccessible so far. Researchers and teachers were able to enrich their work and benefit from the practice.

**6. Problems Encountered and Resources Required**

There were some initial issues of login failures or difficulty of access for some individual staff

members. These were sorted out by contacting the agency and making necessary modifications. For some people the search procedures looked complicated in the beginning, but now they have got used to them.