



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		SMT.REWABEN MANOHARBHAI PATEL MAHILA KALA MAHAVIDYALAYA, BHANDARA
• Name of the Head of the institution	DR.DEORAM VITHOBA NANDANWAR	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07184299247	
• Mobile no	9422332767	
• Registered e-mail	rmpcollege@rediffmail.com	
• Alternate e-mail	dvnandanwar@gmail.com	
• Address	BEHIND B.D.C.C.BANK, CIVIL LINES	
• City/Town	BHANDARA	
• State/UT	Maharashtra	
• Pin Code	441904	
2.Institutional status		
• Affiliated /Constituent	AFFILIATED	
• Type of Institution	Women	
• Location	Semi -Urban	

<ul style="list-style-type: none"> Financial Status 	Grants-in aid																						
<ul style="list-style-type: none"> Name of the Affiliating University 	R.T.M.NAGPUR UNIVERSITY, NAGPUR																						
<ul style="list-style-type: none"> Name of the IQAC Coordinator 	DR.C.B.SHARMA																						
<ul style="list-style-type: none"> Phone No. 	9923356711																						
<ul style="list-style-type: none"> Alternate phone No. 	07184299247																						
<ul style="list-style-type: none"> Mobile 	9923356711																						
<ul style="list-style-type: none"> IQAC e-mail address 	iqacrmipc@gmail.com																						
<ul style="list-style-type: none"> Alternate Email address 	naacrmipc@gmail.com																						
3.Website address (Web link of the AQAR (Previous Academic Year))	https://rmpatelcollege.com/wp-content/uploads/2023/06/AQAR%202021-22%20LATEST.pdf																						
4.Whether Academic Calendar prepared during the year?	Yes																						
<ul style="list-style-type: none"> if yes, whether it is uploaded in the Institutional website Web link: 	YES																						
5.Accreditation Details																							
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 16.6%;">Cycle</th><th style="width: 16.6%;">Grade</th><th style="width: 16.6%;">CGPA</th><th style="width: 16.6%;">Year of Accreditation</th><th style="width: 16.6%;">Validity from</th><th style="width: 16.6%;">Validity to</th></tr> </thead> <tbody> <tr> <td>Cycle 1</td><td>C+</td><td>62.30</td><td>2004</td><td>16/09/2004</td><td>15/09/2009</td></tr> <tr> <td>Cycle 2</td><td>B</td><td>2.20</td><td>2023</td><td>09/11/2023</td><td>08/11/2023</td></tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C+	62.30	2004	16/09/2004	15/09/2009	Cycle 2	B	2.20	2023	09/11/2023	08/11/2023
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Cycle 1	C+	62.30	2004	16/09/2004	15/09/2009																		
Cycle 2	B	2.20	2023	09/11/2023	08/11/2023																		
6.Date of Establishment of IQAC			09/07/2012																				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																							
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 20%;">Institutional/Department /Faculty</th><th style="width: 20%;">Scheme</th><th style="width: 20%;">Funding Agency</th><th style="width: 20%;">Year of award with duration</th><th style="width: 20%;">Amount</th></tr> </thead> <tbody> <tr> <td>NIL</td><td>NIL</td><td>NIL</td><td>NIL</td><td>NIL</td></tr> </tbody> </table>						Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	NIL	NIL	NIL	NIL								
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount																			
NIL	NIL	NIL	NIL	NIL																			
8.Whether composition of IQAC as per latest NAAC guidelines			Yes																				
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File																				

9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none">Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Academic Calendar is prepared 2. Students Insurance :- The College insures all the students admitted in the college and their parents with the minimum premium of rupees 40 per year. Insuring of 3 lakhs in accidental death of the students as well as his/her parents. During 2022-23 total 211 students were insured by this scheme.3. Environmental Consciousness :- The development of environmental sustainability and values among the students and stakeholders is inculcate through following programs / schemes like green cell, NSS etc. 1. Tree plantation 2. Guest lecturers 3. Poster exhibition 4. Cleanness Movement 5. Plastic collection 6. Environment awareness 7. Rainwater harvesting To sensitize students about environmental issues and demographic challenges, Environmental Day and Population Day are celebrated every year.5. college time table published in time 6. Verification of staff self appraisal forms 4. Execution of curricular, co-curricular and extracurricular activities as per the college Academic Calendar 7.Preparation of IIQA and SSR for Cycle II</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>1. To prepare and implement Academic calendar 2. To complete the incomplete planned work in the previous year 3. Formation of various committees for smooth functioning of the college work. 4. Focus on institutional social and outreach activities. 5. To further strengthen the ICT enabled teaching and learning process in the college. 6. To encourage the faculty members for the outreach extension programs 7. To enhance the research and publication activities in the college 8. To prepare IIQA and SSR for Cycle II</p>	<p>1. Prepared Academic Calendar for the session 2022-23 2. Much of pending work completed. 3. Formed and updated various committees for smooth functioning 4. NSS/Literary Club/Digital Revolution Group and other departments organised many activities during the session. 5. Achieved partially. 6. Partially, through NSS and other departments. 7. Research paper published 8. Prepared IIQA and SSR for Cycle II</p>
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	09/10/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	15/02/2024
15. Multidisciplinary / interdisciplinary	
<p>The college runs only a single programme i.e. B.A.. It is affiliated to R.T.M. Nagpur University, Nagpur, and hence runs programmes as per the guidelines of the university.</p>	
16. Academic bank of credits (ABC):	
<p>All students of our college are registered with ABC as per the notification of the university as per the guidelines of NEP2020</p>	

17.Skill development:
The college organises various activities for the development of , life skills, values, vocational guidance etc. Some of the major life skills activities are organised by NSS .The Digital Revolution Group ,under the aegis of Department of English ,organised virtual CERTIFICATE COURSE IN DIGITAL SKILLS [05-04-2023 TO 30-04-2023] to upgrade the digital skills of the students and teaching /non-teaching staff.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The college imparts education through Marathi medium .The cultural programmes focus on Indian Knowledge system.The Sports department conducts Yoga workshops regularly for the health of all stakeholders.Literary Club and Digital Revolution Group organises various online/offline events for promoting Indian languages and digitalisation ,respectively.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The programme is offered as outcome-based education (OBE) which is designed keeping in mind the national and global requirements. The college has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes.
20.Distance education/online education:
Since 2020, the college has employed digital platforms for engaging classes, conducting conferences, meetings etc. Keeping aside the negative impact of lack of face to face learning, online classes has broken the geographical barriers creating interaction of experts and students from distant locations. access to online resources by educators and students will not be a constraint anymore.

Extended Profile

1.Programme

1.1

1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 211

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 74

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 61

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 09

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 14

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	1
Number of courses offered by the institution across all programs during the year	

File Description	Documents
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2.Student

2.1	211
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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	09
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	14
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	1587659
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	13
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with R.T.M. Nagpur University, following the curriculum set by the university. Within this framework, the college strives to deliver top-quality education and foster the all-around development of its students. Academic procedures are efficiently organised, with timetables, workloads, and administrative tasks meticulously managed. Teaching, learning, and evaluation schedules strictly follow the University's Academic Calendar.

During the 2022-23 academic year, classes were conducted in an offline format, with close supervision by department heads. Regular assessments, including assignments, presentations, and internal exams, were carried out to gauge student performance. To ensure smooth curriculum delivery, each faculty member prepares lesson plans, departmental timetables, and other academic coordination documents before the semester begins. The Principal, mentors, and faculty members also meet informally with parents or

guardians when necessary to discuss students' overall progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is created with consideration of the affiliating university's declared schedule, ensuring that the institution follows it effectively. The calendar clearly outlines the timing of two unit tests during the semester as part of the Continuous Internal Evaluation process. It also allows time for co-curricular activities like field trips and extracurricular events.

Teaching plans, along with daily notes, help the Principal and Heads of Departments monitor and confirm that the curriculum delivery is progressing according to the calendar. Additionally, the calendar includes key information for students, such as the College Motto, flag, Anthem, details about Management, various Cells and Associations, and the names of staff members.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/

B. Any 3 of the above

Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Several dedicated cells under the IQAC are actively engaged in addressing these issues. Ethical guidelines for students are presented as the Code of Conduct on the college's website, while staff conduct and professional ethics are codified in a formal document. The institution upholds a firm commitment to enforcing professional ethics, which students are introduced to during the DIKSHARAMBH orientation at the start of the academic year. These standards are reinforced through various classroom activities and are often reflected in students' assignments.

The college also emphasises gender sensitization through initiatives like self-defence workshops for women, providing education on relevant laws, regulations, and their legal implications. The campus boasts eco-friendly infrastructure, featuring sustainability measures such as rainwater harvesting, energy-efficient LED lighting, and a tobacco-free environment. The NSS unit contributes to environmental consciousness by organising activities like tree-planting campaigns and water conservation programs.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

33

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://rmpatelcollege.com/wp-content/uploads/2024/10/FEEDBACK%202022-2023%20CRITERION-.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rmpatelcollege.com/wp-content/uploads/2024/10/FEEDBACK%202022-2023%20CRITERION-.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

211

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

211

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The following measures are used to evaluate advanced learners:

- Regular organisation of student seminars and group discussions.
- Providing information about competitive exams and career opportunities.
- Recommending standard reference books available in the library for deeper learning.
- Encouraging them to write model answers using past university exam papers.

In addition to class participation, tutorials, tests, assignments, presentations, and other interactions are regularly reviewed to identify advanced learners.

Recognizing that every student has unique learning needs, efforts are made to integrate slower learners into the academic mainstream. The following steps are taken to assess and support slow learners:

1. Regular assessment of participation in lectures, tutorials, tests, assignments, presentations, and other interactions to identify slower learners. Various teaching methods are employed to ensure they grasp essential concepts.
2. Mentor-mentee interactions allow faculty to stay connected with students, helping to address academic or personal challenges and fostering their overall development.

3. Tutorial classes for slower learners. E-notes and specific learning resources from the library's digital collection are provided to meet their individual needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
211	09

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides diverse learning experiences, blending theory with hands-on practice. For example, Geography students conduct field surveys to gather data on various subjects and participate in group discussions to deepen their understanding.

Active learning is further encouraged through group discussions, seminars, and paper presentations. Students also engage in a variety of online initiatives led by the Literary Club and the Digital Revolution Group (DRG), fostering interactive and collaborative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The college places a strong emphasis on integrating ICT into the teaching-learning process. Faculty members prepare study materials to support students, which are shared via LMS-Google Classroom, with relevant links provided in a timely manner. Both the staff room and library are equipped with networked internet connections, and the campus is Wi-Fi enabled. Sometimes Classes, seminars, and guest lectures are conducted in the Seminar Hall using LCD projectors.

To enhance teaching skills, faculty members participate in workshops focused on digital tools and platforms like the National Digital Library and SWAYAM. The use of ICT, particularly audio-visual materials, makes lessons more engaging and visually stimulating, leading to improved student outcomes and attendance. Many instructors have adopted modern teaching methods, utilising platforms such as Zoom, Google Meet, Google Sites, and Google Classroom to implement "flipped learning," post and receive assignments, share educational resources, and use Google Forms for student CIE and Internal assessments.

The Department of English uses ICT in teaching and learning process.CIE or Internal Assessment is done by using Google forms,Google classroom ,etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

09

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

09

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has established a comprehensive, transparent, and effective system for Continuous Internal Evaluation (CIE) of students. Internal exam schedules are communicated via the Academic Calendar. The evaluation process includes both formative and summative assessments. Formative assessment is carried out using a graded system, taking into account the following:

- Attendance
- Two unit tests per semester
- Assignments and projects
- Field visits (for Geography)
- Seminar presentations and participation
- Classroom engagement
- Involvement in college activities
- Adherence to good conduct, ethics, and values

The college mandates a minimum of 75% attendance per semester. Internal assessment includes unit tests, assignments, viva voce, and practical exams. Personalised feedback is provided to students, and those who are struggling are counselled and offered suggestions for improvement. Additional support includes remedial sessions, often involving peer learning and evaluation, with the teacher assuming the role of facilitator. The shift to student-

centred learning has enhanced curriculum delivery. In summative assessments, students sit for semester-end exams modelled after the university pattern, where answer scripts are graded and further feedback is given.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a clearly defined process for handling examination-related grievances. Marks from unit tests are transparently shared with students. Any legitimate concerns students have regarding their internal assessment scores are promptly addressed by faculty. After internal evaluations, including class tests, assignments, and projects, the graded papers are returned to students along with detailed feedback and suggestions for improvement. If students have questions or concerns about their evaluations, they are encouraged to discuss them with their respective teachers, who provide thorough clarification and guidance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university has defined Program Outcomes (POs) for the B.A. program, as well as Program-Specific Outcomes (PSOs) and Course Outcomes (COs) for various courses. These outcomes have been uploaded on the institutional website. The college actively implements teaching plans that align with these outcomes to ensure optimal achievement of POs, PSOs, and COs. When syllabi are revised, Heads of Departments (HODs) and teachers collaboratively develop teaching strategies and evaluation methods to match these

learning outcomes.

The Internal Quality Assurance Cell (IQAC) informs the staff about the learning outcomes and facilitates discussions around the POs, PSOs, and COs as part of curriculum planning. At the start of each semester, teachers clearly explain these outcomes in the classroom, ensuring students are aware of course expectations from the very beginning. The college utilises multiple methods to communicate the learning outcomes to both students and faculty, and feedback on the syllabus is regularly collected by the Feedback Committee for continuous improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rmpatelcollege.com/wp-content/uploads/2023/03/criterion_2/2.6.1/2.6.1%20Programme%20Outcome%20Course%20Outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and course outcomes, as outlined by NAAC, are specifically designed to equip students and other stakeholders with the knowledge and skills necessary for their future careers. These outcomes serve as a vital tool for institutional self-evaluation and continuous improvement. They have been made accessible on the college website and are communicated to students during orientation sessions for new batches and at the start of every semester. Students receive ongoing mentorship to help them achieve these defined goals. The evaluation of these outcomes is done through a variety of assessment methods, both in regular classroom activities and during internal assessments, ensuring consistent progress tracking and feedback.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rmpatelcollege.com/wp-content/uploads/2023/03/criterion_2/2.6.1/2.6.1%20Programme%20Outcome%20Course%20Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

61

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Students are given homework assignments on a range of subjects by all departments to foster an environment of innovation and

knowledge sharing. Assignments on current affairs help broaden and update the students' understanding.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is actively engaged in organizing and participating in a wide range of outreach and extension programs aimed at strengthening the bond between the Institute and the local community. These efforts are intended to raise awareness among students about the needs of the community. Since the institution is located in a socioeconomically disadvantaged area, it serves as a key vehicle for uplifting the local society through various student-led initiatives. These activities also contribute to the holistic development of the students, exposing them to important social issues.

The institution hosts numerous programs as part of its extracurricular and extension activities, including NSS camps, tree plantations, gender sensitization workshops, the Swachh Bharat Abhiyan, awareness initiatives about the COVID-19 pandemic, and environmental awareness campaigns. The institution also marks

significant national and international days such as Yoga Day, Librarians' Day, Constitution Day, Republic Day, Independence Day, and others.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

50

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college boasts a well-maintained and robust infrastructure that supports an effective teaching and learning environment. It offers undergraduate programs in Arts, with 11 departments, including a Sports department. The main building houses key facilities such as the Principal's office, Administrative office, IQAC, Common Staff Room, and Girls' Common Room. Four of the departments are fully equipped with LAN and personal computers.

The seminar hall is outfitted with a projector, and the NSS Cell is also located on campus. The Girls' Common Room, which includes an attached restroom, is equipped with a functional sanitary napkin vending machine. There are also dedicated restrooms for staff. The institution prides itself on having a spacious and well-furnished seminar hall to support various academic and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rmpatelcollege.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural Activities --Seminar Hall

Facilities for Sports and Games: The institution is situated in lush green area of 1.25 acres. It has spared a huge space for sports and games. There is a playground with 100 mt as well as joggers' track. Outdoor Games Indoor Games 1. Multi-gym 1. Weight Lifting 1. Shot Put Carrom 1. BasketBall Chess Facilities for Yoga .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rmpatelcollege.com/wp-content/uploads/2023/03/criterion%204/4.1.1%20Building%20Map%20%26%20Document/4.1.1Building%20Map%20%26%20Document.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rmpatelcollege.com/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

654164

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has been using LIB-Man software for library automation. It helps the library for: 100% assurance for import of other library software data to LIB-Man MARC facility is available for library searching data Supports e-book download & reading through N-LIST Supports cloud based latest technology, smart phone, SMS, email, etc. ILMS is maintained annually

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

24294

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

211

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a robust system in place for upgrading and managing its information technology infrastructure. Recognizing the needs of students, faculty, and support staff, the institution allocates funds in the budget for an Annual Maintenance Contract at the start of each academic year. IT resources are regularly updated using various systems. All classrooms are equipped with uninterrupted power supply, while three classrooms and labs are fully outfitted with essential amenities such as high-speed Internet, specially designed furniture, and antivirus software for all computers. The college provides 9 computers and 4 laptops with Internet access, and free Wi-Fi is available across the campus for all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

654164

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution maintains the infrastructure, installations and equipment regularly. Regular preventive maintenance is carried out through outer agencies. There are periodic checks of electrical, water installations, equipment, and sewage / garbage disposal.

Sanitary work, cleaning of classrooms, seminarhall, Electrical and Electronic equipment are checked regularly at the end of every semester. Library: The Librarian, ably assisted by one library assistants looks after the maintenance of the library books, journals, periodicals, furniture, electronic equipment,

cleaned and maintained on a regular basis. Medical facilities: The institution has a good network with local clinics which provide service in case of emergency. Parking Facilities: Adequate parking facilities are available.

Security: The security is observed by a security guard duly appointed in the institution. Combo pack of 05 CCTV's is installed. and software. Weeding of books, Pest Management measures are carried out regularly. Reading room is available for the students in the library. They are maintained through outsources. Classrooms: The classroom facilities such as blackboards, etc. are regularly maintained. The institution has provided wifi to access the internet facility for the students. The worn out electrical fittings are replaced with the new ones as and when required. The RO units are

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rmpatelcollege.com/wp-content/uploads/2023/04/infrastructure%20word%20ok.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

211

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

211

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution actively encourages students to engage in academic, co-curricular, extracurricular, sports activities, and the student council.

****Administrative:**** The Internal Quality Assurance Cell (IQAC) includes a student representative to ensure student perspectives are considered.

****Co-Curricular Activities:****

- ****Magazine Committee:**** The college publishes an annual magazine, providing students an opportunity to contribute their work.

- ****Library Advisory Committee:**** This committee comprises the principal, librarian, faculty members, and a student representative, ensuring diverse input on library matters.

- ****Excursion/Educational Tour Committee:**** Members of this committee organise educational tours, supervised by the appropriate faculty.

****Extracurricular Activities:****

- ****Cultural Activity Committee:**** The institution encourages students to organise and participate in various extracurricular activities.

- ****Internal Complaint Committee (ICC):**** The ICC is operational within the institution, consisting of faculty members and female students to address grievances.

- ****National Service Scheme (NSS):**** NSS activities significantly contribute to the personal development of students. This year, the institution organised various events, including celebrations of notable figures, Yoga Day, and Covid-19 awareness initiatives. A talk on "Pandemic COVID-19: Our Health, Responsibilities, and the Importance of Vaccination" was also conducted.

****Sports:**** The institution organises annual sports competitions at the institutional level to promote physical fitness and teamwork.

****Students Council:**** A Student Council is established each year in accordance with university regulations, alongside an Anti-Ragging Committee to ensure a safe and respectful environment.

File Description	Documents
Paste link for additional information	https://www.rmpatelcollege.com/infrastructure/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has not formally registered an Alumni Association; however, alumni are invited to participate in significant events organised by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has been dedicated to serving students for over 29 years. Its primary goal is to achieve academic excellence while fostering personality development, enabling students to compete on a global scale. Additionally, the institution emphasises

improvements in healthcare, environmental awareness, and tree plantation activities.

****Vision Statement:**** "Modern and traditional values with a global perspective."

****Mission Statement:**** "A centre of excellence committed to the perfection of the human personality."

Governance within the institution operates at multiple levels, involving faculty members, administrative staff, students, and alumni. Transparency is maintained in decision-making and daily administration among stakeholders. The College Development Committee (CDC) is established according to the Maharashtra University Act, comprising selected executive management members, teachers, and support staff. The Internal Quality Assurance Cell (IQAC), guided by NAAC, plays a crucial role in advising the institution on key policy decisions. The management structure is decentralised and participatory, granting considerable autonomy and support to all stakeholders to foster a conducive teaching and learning environment. Various committees are formed for different levels of administration and academic tasks, emphasising teamwork, collective responsibility, cooperation, and active participation.

File Description	Documents
Paste link for additional information	https://www.rmpatelcollege.com/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal of the institution oversees daily operations, financial management, and the overall progress and development of the college. To facilitate effective governance, there is ample representation from teaching staff, support staff, and students, ensuring a decentralised approach.

Heads of Departments (HoDs) are entrusted with various responsibilities, including organising online classes, seminars, webinars, conferences, and distributing classwork while incorporating new and innovative practices. The administrative staff is also assigned specific duties related to administrative functions. To manage significant activities, the institution establishes various committees and delegates tasks accordingly.

File Description	Documents
Paste link for additional information	https://rmpatelcollege.com/wp-content/uploads/2023/04/Smash/Criteria%20-%206.4.1/6.4.1%20Internal%20Organizational%20Structure.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution undertakes strategic planning to organize and execute activities efficiently. These activities are decentralized across four key areas: departmental, administrative, academic, and financial.

At the departmental level, academic plans are created before the start of the academic year by preparing an academic calendar that aligns with the university's schedule. Administrative committees, formed at the start of each session, manage activities involving both students and staff. In response to the pandemic, the Internal Quality Assurance Cell (IQAC) led the shift to online teaching and learning.

The IQAC's strategic plan also included recommendations to the institution's leadership on infrastructure enhancements, laboratory upgrades, and classroom improvements. The College Development Committee (CDC) approved these recommendations. Implementation of these plans involves budgeting for key resources, such as:

1. Laboratory consumables

2. Software (Soft Polynomial, Nagpur)

3. Computer maintenance

4. Sanitizer spray machines

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The executive management of the Gondia Education Society (GES) is responsible for approving and guiding the institution's policies and development plans. This governing body consists of the President, Vice President, Director, Secretary, and other key members.

The College Development Committee (CDC) plays a vital role in approving the annual budget, financial reports, and reviewing the institution's academic progress. It also advises on improvements to the teaching and learning processes, including recommendations for new faculty appointments, infrastructure enhancements, and laboratory upgrades. Due to the pandemic, faculty adapted by transitioning to online teaching this year.

The administration handles key functions like admissions, exams, scholarships, and correspondence with universities and government offices. Academically, the principal establishes several committees to oversee and facilitate various institutional activities.

****Service Rules, Procedures, Recruitment, and Promotion:**** The

head of the institution prepares confidential reports for non-teaching staff, which are reviewed and approved by the CDC for promotions to higher positions.

****Grievance Redressal Mechanism:**** A Grievance Redressal Committee is in place to address the concerns of faculty, staff, and students. Upon receiving grievances or complaints, whether written or verbal, the committee meets to discuss and resolve the issues promptly.

File Description	Documents
Paste link for additional information	https://www.rmpatelcollege.com/all-committee-2/
Link to Organogram of the institution webpage	https://rmpatelcollege.com/wp-content/uploads/2023/04/Smash/Criteria%20-%206/6.4.1/6.4.1%20Internal%20Organizational%20Structure.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution offers a range of welfare schemes for both teaching and non-teaching staff. Eligibility for these benefits requires the completion of a probation period.

****Medical Reimbursement:**** A medical reimbursement facility is available to all eligible staff.

****Accidental Insurance Scheme:**** This scheme is accessible to all employees in accordance with state government regulations.

****Group Saving Linked Insurance Scheme (GSLIS):**** This insurance scheme is provided for all staff members within the institution.

****Leave Travel Concession (LTC):**** Staff members are entitled to travel anywhere within Maharashtra once every three years.

****Secondary Teachers Concession (STC):**** This benefit is available for the dependents of non-teaching staff.

****General Provident Fund (GPF):**** This savings scheme is available to all employees.

****Defined Contribution Pension Scheme (DCPS):**** This pension scheme is applicable as per government regulations.

****Career Advancement Scheme (CAS):**** This scheme is implemented in accordance with government guidelines.

****Minor Research Projects (MRP):**** Faculty members can access this facility.

****UGC/DST Grants:**** These grants are available for organising seminars and conferences.

****Duty Leave:**** Faculty members are granted leave to attend national and international research activities, including orientation, induction, refresher courses, conferences, seminars, workshops, guest lectures, and sports events as referees.

****Casual Leave, Earned Leave, Average Pay Leave (APL), Special Disability Leave, and Maternity Leave:**** These types of leave are permissible.

****Pension Schemes:**** Pension benefits after retirement are provided in accordance with state government norms.

File Description	Documents
Paste link for additional information	https://www.rmpatelcollege.com/the-institution-has-effective-welfare-measures/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution mandates all teaching staff to submit an annual Performance-Based Appraisal System (PBAS) report in line with UGC and affiliated university guidelines. Promotions to higher scales or grades are processed according to circulars from the Joint

Director (JD) office. Proposals for eligible faculty are submitted to the JD office through the Internal Quality Assurance Cell (IQAC) and the principal for evaluation regarding placements and promotions.

Faculty members have successfully secured placements by fulfilling the necessary eligibility criteria. Research activities, including publishing books, book chapters, research papers, editorial work, undertaking major and minor research projects, and delivering invited lectures, all factor into the PBAS assessment. For non-teaching staff, the principal prepares Annual Confidential Reports (CR), which assess performance and adherence to administrative duties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution follows a transparent auditing process.

****Internal Audit:**** At the beginning of each academic year, the College Development Committee (CDC) approves the annual budget, and the allocated funds are then spent according to predetermined categories.

****External Audit:**** The institution's financial audit is conducted annually by M/s S.V.K. Co. Chartered Accountants, located on the 2nd Floor of Shiv Gaurav Estate Apartment in Khare Town, Nagpur. The audit results are submitted to the following authorities:

1. Joint Director of Higher Education, Nagpur
2. Senior Auditor (Grant), Higher Education, Nagpur
3. Accountant General (Audit) - II, Maharashtra, Nagpur

The most recent audit was carried out by the designated auditors, specifically the Senior Auditor and the Joint Director of Higher Education, Nagpur.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is affiliated with R.T.M. Nagpur University, Nagpur, and is government-aided by the State of Maharashtra. It is recognized under sections 2(f) and 12(B) of the UGC Act, 1956, which qualifies it for grants under various UGC schemes. The executive management actively focuses on enhancing infrastructure, while the administration works to identify new funding sources and allocate them effectively for various purposes, including the installation of cycle stands, sanitary napkin vending machines, and general maintenance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has an Internal Quality Assurance Cell (IQAC), which is responsible for overseeing overall development and improving the quality of education. The IQAC monitors departmental activities, recommends improvements where necessary, and ensures their implementation. It also acts as a coordinating body between the various departments, committees, and management.

Two examples of the institution's best practices are as follows:

Internal Assessment (CIE) by IQAC

- The IQAC has implemented internal assessments in both offline and online modes.
- Google Forms and Learning Management Systems (LMS), such as Google Classroom, are used for conducting unit tests.
- Assignments are also distributed and submitted through these platforms.
- This approach ensures flexibility and accessibility for students.
- Online tools facilitate efficient grading and feedback for continuous evaluation.
- The system promotes timely assessment and improves the overall academic experience.
- It aligns with the institution's efforts to integrate technology into education for better monitoring and evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Through the IQAC, the institution regularly reviews and upgrades the quality of the teaching-learning process by enhancing academic research, offering effective training, and implementing a robust feedback system.

****Teaching-Learning Reforms via ICT and Online Methods:****

The institution promotes the use of both offline and online teaching modes, encouraging faculty to leverage ICT tools such as Google Classroom, Zoom, G-Meet, and YouTube for more effective teaching. Projects, assignments, and e-tests are made mandatory for evaluation. The departments motivate group discussions on various subjects and encourage students to actively participate in online learning.

Students were motivated to utilise e-books available on the website and Inflibnet via WhatsApp groups .

Student Evaluation through Examinations:

Internal assessment marks were awarded based on students' performance in unit tests and assignments.

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UC8NjpseDIXT7PmOnXJg_ybA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has established several committees to ensure the safety and security of female students, including the Sexual Harassment Committee, Internal Complaints Committee, and Anti-Ragging Committee. Female students also receive mentorship and guidance.

Gender sensitivity is demonstrated through various facilities:

1. ****Safety and Security:**** - The campus is fully enclosed by a compound wall, with CCTV surveillance at the entry gates. Five cameras monitor key areas, and footage is stored for 15 days. - A permanent security team provides 24/7 coverage, ensuring the safety of female students, especially during college hours. Male staff are assigned night duties on rotation, and teaching staff monitor student behavior. Any misconduct is handled by the disciplinary committee, with serious cases referred to the head of the institution.

2. ****College Committees:**** Committees such as the Discipline Committee ensure student welfare, with members maintaining order and addressing grievances. The institution also organizes gender sensitization programs.

3. ****Common Room:**** A dedicated common room with lavatory facilities is provided for female students.

The institution promotes national values and ethics, celebrating important days like Teachers' Day and International Women's Day, and honoring figures like Mahatma Gandhi and Dr. B.R. Ambedkar.

File Description	Documents
Annual gender sensitization action plan	https://www.rmpatelcollege.com/committee-association/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rmpatelcollege.com/infrastructure/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management:

2. The institution has placed colour-coded dustbins throughout

the campus to efficiently collect and segregate solid waste. Blue bins are designated for dry waste, while green bins are used for wet waste. Leaf litter from trees on campus is left to naturally decompose and is utilised for vermicomposting. Once the compost is ready, it is harvested and used for campus plants. Additionally, paper waste is managed by selling old newspapers to vendors for recycling at regular intervals.

3. E-Waste Management:

4. In line with eco-friendly practices, the institution disposes of e-waste through a formal write-off procedure to ensure proper waste management.

5. Rainwater Harvesting (RWH):

6. The institution has installed a functional RWH unit, collecting rainwater from the building's terrace. Paver blocks also aid in the process, contributing to water conservation efforts.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

C. Any 2 of the above

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has a long-standing tradition of promoting tolerance and harmony across cultural, regional, linguistic, communal, socio-economic, and other forms of diversity since its inception. Most of the enrolled female students come from nearby villages with agricultural backgrounds, and a significant number

belong to backward categories. The institution consistently organises various cultural events aimed at fostering values of tolerance and respect for regional diversity. To inspire students, it celebrates the birth anniversaries of national heroes and observes national festivals. Additionally, the NSS unit conducts numerous programs to raise awareness and engage students in social causes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to fostering the holistic development of its students by organising a variety of activities that instil values, and promote awareness of their rights, duties, and responsibilities as citizens.

Some key events include:

- International Yoga Day (June 21) to encourage physical and mental well-being.
- Constitution Day (November 26) to raise awareness about constitutional values and civic responsibility.
- Majhi Vasundhara Abhiyan – an environmental awareness campaign.
- Tree Plantation Drives to promote environmental conservation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rmpatelcollege.com/wp-content/uploads/2023/06/714INC_1%20%281%29.PDF
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates a variety of national and local festivals to foster cultural unity among students. It also commemorates the birth and death anniversaries of notable Indian figures to raise awareness of the country's historical legacy and their contributions. Annually, the institution undertakes tree plantation and conservation initiatives.

Key events include:

- ****International Yoga Day**** (21st June)
- ****Ranganathan Day**** (12th August)
- ****Independence Day**** (15th August)
- ****NSS Foundation Day**** (24th September)
- ****Republic Day**** (26th January)
- ****Majhi Vasundhara Abhiyan**** - an environmental awareness campaign

Students, teaching, and non-teaching staff actively participate, and guest speakers are invited to address various topics. These activities aim to instil moral, ethical, patriotic, social, and cultural values, while fostering a scientific mindset among participants.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-I

1. SELF EMPLOYMENT

1. The Department of Home-Economics organise various workshops to train the students in skills related to employment. The objective of the best practice is to upgrade employable skills of the rural students.

1. The students belong to rural areas and are least aware of

employment skills.

1. Workshops like Flower Arrangement,Bouquet Designing,Embroidery,Making juices,Pickles,Block printing,Screen printing,Jewellery designing,etc.

1. The workshops were conducted successfully by the teachers of the department.The guest faculty guided the students in an excellent way.

1. Every workshop poses challenges because of the limited resources and infrastructure in the college.

BEST PRACTICE-II

Title of the Practice : Physical Training for Entry in Defence andPolice Services 2. Objectives : Students seeking education in non professional courses such as Arts should have placement opportunities. So the Sports department is very active to train and promote the students for building their career in various fields of life.

To serve national cause of internal and external security. To provide a platform to the rural students.

To induce habits of physical fitness. To ensure Gender Equity.

To build self confidence and self esteem. Optimum use of campus

File Description	Documents
Best practices in the Institutional website	https://www.rmpatelcollege.com/7-2-1-best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its inception, the institution has prioritised quality education and student welfare, with a focus on supporting educationally and economically disadvantaged girls. To meet this objective, various initiatives are implemented, ensuring that newly admitted students benefit from the available resources and programs. One such initiative is the **Freshers Welcome**, [DEEKSHARAMBH] an institutional tradition introduced in 2010-11, designed to integrate first-year students into college life. Held at the start of each academic session, this event is primarily for Arts students, offering them an introduction to available facilities, activities, and processes. The program also familiarises new students with ICT tools, aligning with the institution's vision of uplifting and empowering underprivileged students through continuous evaluation, promotion, and development strategies. The Literary Club promotes diverse languages and literatures by organising offline and virtual events. The participants are from the parent college as well as students from the entire nation. The Digital Revolution Group organises offline and virtual hands-on-training sessions for training the students, teaching and non-teaching staff in basic digital skills.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with R.T.M. Nagpur University, following the curriculum set by the university. Within this framework, the college strives to deliver top-quality education and foster the all-around development of its students. Academic procedures are efficiently organised, with timetables, workloads, and administrative tasks meticulously managed. Teaching, learning, and evaluation schedules strictly follow the University's Academic Calendar.

During the 2022-23 academic year, classes were conducted in an offline format, with close supervision by department heads. Regular assessments, including assignments, presentations, and internal exams, were carried out to gauge student performance. To ensure smooth curriculum delivery, each faculty member prepares lesson plans, departmental timetables, and other academic coordination documents before the semester begins. The Principal, mentors, and faculty members also meet informally with parents or guardians when necessary to discuss students' overall progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is created with consideration of the affiliating university's declared schedule, ensuring that the institution follows it effectively. The calendar clearly outlines the timing of two unit tests during the semester as part of the Continuous Internal Evaluation process. It also allows time for co-curricular activities like field trips and

extracurricular events.

Teaching plans, along with daily notes, help the Principal and Heads of Departments monitor and confirm that the curriculum delivery is progressing according to the calendar. Additionally, the calendar includes key information for students, such as the College Motto, flag, Anthem, details about Management, various Cells and Associations, and the names of staff members.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Several dedicated cells under the IQAC are actively engaged in addressing these issues. Ethical guidelines for students are presented as the Code of Conduct on the college's website, while staff conduct and professional ethics are codified in a

formal document. The institution upholds a firm commitment to enforcing professional ethics, which students are introduced to during the DIKSHARAMBH orientation at the start of the academic year. These standards are reinforced through various classroom activities and are often reflected in students' assignments.

The college also emphasises gender sensitization through initiatives like self-defence workshops for women, providing education on relevant laws, regulations, and their legal implications. The campus boasts eco-friendly infrastructure, featuring sustainability measures such as rainwater harvesting, energy-efficient LED lighting, and a tobacco-free environment. The NSS unit contributes to environmental consciousness by organising activities like tree-planting campaigns and water conservation programs.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

33

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	https://rmpatelcollege.com/wp-content/uploads/2024/10/FEEDBACK%202022-2023%20CRITERION-.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rmpatelcollege.com/wp-content/uploads/2024/10/FEEDBACK%202022-2023%20CRITERION-.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

211

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

211

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The following measures are used to evaluate advanced learners:

- Regular organisation of student seminars and group discussions.
- Providing information about competitive exams and career opportunities.
- Recommending standard reference books available in the library for deeper learning.
- Encouraging them to write model answers using past university exam papers.

In addition to class participation, tutorials, tests, assignments, presentations, and other interactions are regularly reviewed to identify advanced learners.

Recognizing that every student has unique learning needs, efforts are made to integrate slower learners into the academic mainstream. The following steps are taken to assess and support slow learners:

1. Regular assessment of participation in lectures, tutorials, tests, assignments, presentations, and other interactions to identify slower learners. Various teaching methods are employed to ensure they grasp essential concepts.
2. Mentor-mentee interactions allow faculty to stay connected with students, helping to address academic or personal challenges and fostering their overall development.

3. Tutorial classes for slower learners. E-notes and specific learning resources from the library's digital collection are provided to meet their individual needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
211	09

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides diverse learning experiences, blending theory with hands-on practice. For example, Geography students conduct field surveys to gather data on various subjects and participate in group discussions to deepen their understanding.

Active learning is further encouraged through group discussions, seminars, and paper presentations. Students also engage in a variety of online initiatives led by the Literary Club and the Digital Revolution Group (DRG), fostering interactive and collaborative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write

description in maximum of 200 words

The college places a strong emphasis on integrating ICT into the teaching-learning process. Faculty members prepare study materials to support students, which are shared via LMS-Google Classroom, with relevant links provided in a timely manner. Both the staff room and library are equipped with networked internet connections, and the campus is Wi-Fi enabled. Sometimes Classes, seminars, and guest lectures are conducted in the Seminar Hall using LCD projectors.

To enhance teaching skills, faculty members participate in workshops focused on digital tools and platforms like the National Digital Library and SWAYAM. The use of ICT, particularly audio-visual materials, makes lessons more engaging and visually stimulating, leading to improved student outcomes and attendance. Many instructors have adopted modern teaching methods, utilising platforms such as Zoom, Google Meet, Google Sites, and Google Classroom to implement "flipped learning," post and receive assignments, share educational resources, and use Google Forms for student CIE and Internal assessments.

The Department of English uses ICT in teaching and learning process. CIE or Internal Assessment is done by using Google forms, Google classroom, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

09

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

09

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has established a comprehensive, transparent, and effective system for Continuous Internal Evaluation (CIE) of students. Internal exam schedules are communicated via the Academic Calendar. The evaluation process includes both formative and summative assessments. Formative assessment is carried out using a graded system, taking into account the following:

- Attendance
- Two unit tests per semester
- Assignments and projects
- Field visits (for Geography)
- Seminar presentations and participation
- Classroom engagement
- Involvement in college activities
- Adherence to good conduct, ethics, and values

The college mandates a minimum of 75% attendance per semester. Internal assessment includes unit tests, assignments, viva voce, and practical exams. Personalised feedback is provided to students, and those who are struggling are counselled and offered suggestions for improvement. Additional support includes remedial sessions, often involving peer learning and

evaluation, with the teacher assuming the role of facilitator. The shift to student-centred learning has enhanced curriculum delivery. In summative assessments, students sit for semester-end exams modelled after the university pattern, where answer scripts are graded and further feedback is given.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has a clearly defined process for handling examination-related grievances. Marks from unit tests are transparently shared with students. Any legitimate concerns students have regarding their internal assessment scores are promptly addressed by faculty. After internal evaluations, including class tests, assignments, and projects, the graded papers are returned to students along with detailed feedback and suggestions for improvement. If students have questions or concerns about their evaluations, they are encouraged to discuss them with their respective teachers, who provide thorough clarification and guidance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university has defined Program Outcomes (POs) for the B.A. program, as well as Program-Specific Outcomes (PSOs) and Course Outcomes (COs) for various courses. These outcomes have been uploaded on the institutional website. The college actively implements teaching plans that align with these outcomes to ensure optimal achievement of POs, PSOs, and COs. When syllabi are revised, Heads of Departments (HODs) and teachers

collaboratively develop teaching strategies and evaluation methods to match these learning outcomes.

The Internal Quality Assurance Cell (IQAC) informs the staff about the learning outcomes and facilitates discussions around the POs, PSOs, and COs as part of curriculum planning. At the start of each semester, teachers clearly explain these outcomes in the classroom, ensuring students are aware of course expectations from the very beginning. The college utilises multiple methods to communicate the learning outcomes to both students and faculty, and feedback on the syllabus is regularly collected by the Feedback Committee for continuous improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rmpatelcollege.com/wp-content/uploads/2023/03/criterion_2/2.6.1/2.6.1%20Programme%20Outcome%20Course%20Outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and course outcomes, as outlined by NAAC, are specifically designed to equip students and other stakeholders with the knowledge and skills necessary for their future careers. These outcomes serve as a vital tool for institutional self-evaluation and continuous improvement. They have been made accessible on the college website and are communicated to students during orientation sessions for new batches and at the start of every semester. Students receive ongoing mentorship to help them achieve these defined goals. The evaluation of these outcomes is done through a variety of assessment methods, both in regular classroom activities and during internal assessments, ensuring consistent progress tracking and feedback.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rmpatelcollege.com/wp-content/uploads/2023/03/criterion_2/2.6.1/2.6.1%20Programme%20Outcome%20Course%20Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

61

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Students are given homework assignments on a range of subjects by all departments to foster an environment of innovation and knowledge sharing. Assignments on current affairs help broaden and update the students' understanding.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is actively engaged in organizing and participating in a wide range of outreach and extension programs aimed at strengthening the bond between the Institute and the local community. These efforts are intended to raise awareness among students about the needs of the community. Since the institution is located in a socioeconomically disadvantaged area, it serves as a key vehicle for uplifting the local society through various student-led initiatives. These activities also contribute to the holistic development of the students, exposing them to important social issues.

The institution hosts numerous programs as part of its extracurricular and extension activities, including NSS camps, tree plantations, gender sensitization workshops, the Swachh

Bharat Abhiyan, awareness initiatives about the COVID-19 pandemic, and environmental awareness campaigns. The institution also marks significant national and international days such as Yoga Day, Librarians' Day, Constitution Day, Republic Day, Independence Day, and others.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

50

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college boasts a well-maintained and robust infrastructure that supports an effective teaching and learning environment. It offers undergraduate programs in Arts, with 11 departments, including a Sports department. The main building houses key facilities such as the Principal's office, Administrative office, IQAC, Common Staff Room, and Girls' Common Room. Four of the departments are fully equipped with LAN and personal computers.

The seminar hall is outfitted with a projector, and the NSS Cell is also located on campus. The Girls' Common Room, which includes an attached restroom, is equipped with a functional sanitary napkin vending machine. There are also dedicated restrooms for staff. The institution prides itself on having a spacious and well-furnished seminar hall to support various academic and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rmpatelcollege.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural Activities --Seminar Hall

Facilities for Sports and Games: The institution is situated in lush green area of 1.25 acres. It has spared a huge space for sports and games. There is a playground with 100 mt as well as joggers' track. Outdoor Games Indoor Games 1. Multi-gym 1. Weight Lifting 1. Shot Put Carrom 1. Basketball Chess
Facilities for Yoga .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rmpatelcollege.com/wp-content/uploads/2023/03/criterion%204/4.1.1%20Building%20Map%20%26%20Document/4.1.1Building%20Map%20%26%20Document.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rmpatelcollege.com/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

654164

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has been using LIB-Man software for library automation. It helps the library for: 100% assurance for import of other library software data to LIB-Man MARC facility is available for library searching data Supports e-book download & reading through N-LIST Supports cloud based latest technology, smart phone, SMS, email, etc. ILMS is maintained annually

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
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File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

24294

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

211

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a robust system in place for upgrading and managing its information technology infrastructure. Recognizing the needs of students, faculty, and support staff, the institution allocates funds in the budget for an Annual Maintenance Contract at the start of each academic year. IT resources are regularly updated using various systems. All classrooms are equipped with uninterrupted power supply, while three classrooms and labs are fully outfitted with essential amenities such as high-speed Internet, specially designed furniture, and antivirus software for all computers. The college provides 9 computers and 4 laptops with Internet access, and free Wi-Fi is available across the campus for all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

654164

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution maintains the infrastructure, installations and equipment regularly. Regular preventive maintenance is carried out through outer agencies. There are periodic checks of electrical, water installations, equipment, and sewage / garbage disposal.

Sanitary work, cleaning of classrooms, seminarhall, Electrical and Electronic equipment are checked regularly at the end of every semester. Library: The Librarian, ably assisted by one library assistants looks after the maintenance of the library books, journals, periodicals, furniture, electronic equipment,

cleaned and maintained on a regular basis. Medical facilities: The institution has a good network with local clinics which provide service in case of emergency. Parking Facilities: Adequate parking facilities are available.

Security: The security is observed by a security guard duly appointed in the institution. Combo pack of 05 CCTV's is installed. and software. Weeding of books, Pest Management measures are carried out regularly. Reading room is available for the students in the library. They are maintained through outsources. Classrooms: The classroom facilities such as blackboards, etc. are regularly maintained. The institution has provided wifi to access the internet facility for the students.

The worn out electrical fittings are replaced with the new ones as and when required. The RO units are

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rmpatelcollege.com/wp-content/uploads/2023/04/infrastructure%20word%20ok.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
211	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
211	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution actively encourages students to engage in academic, co-curricular, extracurricular, sports activities, and the student council.

****Administrative:**** The Internal Quality Assurance Cell (IQAC) includes a student representative to ensure student perspectives are considered.

****Co-Curricular Activities:****

- ****Magazine Committee:**** The college publishes an annual magazine, providing students an opportunity to contribute their work.

- ****Library Advisory Committee:**** This committee comprises the principal, librarian, faculty members, and a student representative, ensuring diverse input on library matters.

- ****Excursion/Educational Tour Committee:**** Members of this committee organise educational tours, supervised by the appropriate faculty.

****Extracurricular Activities:****

- ****Cultural Activity Committee:**** The institution encourages students to organise and participate in various extracurricular activities.

- ****Internal Complaint Committee (ICC):**** The ICC is operational within the institution, consisting of faculty

members and female students to address grievances.

- ****National Service Scheme (NSS):**** NSS activities significantly contribute to the personal development of students. This year, the institution organised various events, including celebrations of notable figures, Yoga Day, and Covid-19 awareness initiatives. A talk on "Pandemic COVID-19: Our Health, Responsibilities, and the Importance of Vaccination" was also conducted.

****Sports:**** The institution organises annual sports competitions at the institutional level to promote physical fitness and teamwork.

****Students Council:**** A Student Council is established each year in accordance with university regulations, alongside an Anti-Ragging Committee to ensure a safe and respectful environment.

File Description	Documents
Paste link for additional information	https://www.rmpatelcollege.com/infrastructure/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has not formally registered an Alumni Association; however, alumni are invited to participate in significant events organised by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has been dedicated to serving students for over 29 years. Its primary goal is to achieve academic excellence while fostering personality development, enabling students to compete on a global scale. Additionally, the institution emphasises improvements in healthcare, environmental awareness, and tree plantation activities.

****Vision Statement:**** "Modern and traditional values with a global perspective."

****Mission Statement:**** "A centre of excellence committed to the perfection of the human personality."

Governance within the institution operates at multiple levels, involving faculty members, administrative staff, students, and

alumni. Transparency is maintained in decision-making and daily administration among stakeholders. The College Development Committee (CDC) is established according to the Maharashtra University Act, comprising selected executive management members, teachers, and support staff. The Internal Quality Assurance Cell (IQAC), guided by NAAC, plays a crucial role in advising the institution on key policy decisions. The management structure is decentralised and participatory, granting considerable autonomy and support to all stakeholders to foster a conducive teaching and learning environment. Various committees are formed for different levels of administration and academic tasks, emphasising teamwork, collective responsibility, cooperation, and active participation.

File Description	Documents
Paste link for additional information	https://www.rmpatelcollege.com/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal of the institution oversees daily operations, financial management, and the overall progress and development of the college. To facilitate effective governance, there is ample representation from teaching staff, support staff, and students, ensuring a decentralised approach.

Heads of Departments (HoDs) are entrusted with various responsibilities, including organising online classes, seminars, webinars, conferences, and distributing classwork while incorporating new and innovative practices. The administrative staff is also assigned specific duties related to administrative functions. To manage significant activities, the institution establishes various committees and delegates tasks accordingly.

File Description	Documents
Paste link for additional information	https://rmpatelcollege.com/wp-content/uploads/2023/04/Smash/Criteria%20-%206.4.1/6.4.1%20Internal%20Organizational%20Structure.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution undertakes strategic planning to organize and execute activities efficiently. These activities are decentralized across four key areas: departmental, administrative, academic, and financial.

At the departmental level, academic plans are created before the start of the academic year by preparing an academic calendar that aligns with the university's schedule. Administrative committees, formed at the start of each session, manage activities involving both students and staff. In response to the pandemic, the Internal Quality Assurance Cell (IQAC) led the shift to online teaching and learning.

The IQAC's strategic plan also included recommendations to the institution's leadership on infrastructure enhancements, laboratory upgrades, and classroom improvements. The College Development Committee (CDC) approved these recommendations. Implementation of these plans involves budgeting for key resources, such as:

1. Laboratory consumables
2. Software (Soft Polynomial, Nagpur)
3. Computer maintenance
4. Sanitizer spray machines

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The executive management of the Gondia Education Society (GES) is responsible for approving and guiding the institution's policies and development plans. This governing body consists of the President, Vice President, Director, Secretary, and other key members.

The College Development Committee (CDC) plays a vital role in approving the annual budget, financial reports, and reviewing the institution's academic progress. It also advises on improvements to the teaching and learning processes, including recommendations for new faculty appointments, infrastructure enhancements, and laboratory upgrades. Due to the pandemic, faculty adapted by transitioning to online teaching this year.

The administration handles key functions like admissions, exams, scholarships, and correspondence with universities and government offices. Academically, the principal establishes several committees to oversee and facilitate various institutional activities.

****Service Rules, Procedures, Recruitment, and Promotion:**** The head of the institution prepares confidential reports for non-teaching staff, which are reviewed and approved by the CDC for promotions to higher positions.

****Grievance Redressal Mechanism:**** A Grievance Redressal Committee is in place to address the concerns of faculty, staff, and students. Upon receiving grievances or complaints, whether written or verbal, the committee meets to discuss and

resolve the issues promptly.

File Description	Documents
Paste link for additional information	https://www.rmpatelcollege.com/all-committee-2/
Link to Organogram of the institution webpage	https://rmpatelcollege.com/wp-content/uploads/2023/04/Smash/Criteria%20-%206.4.1/6.4.1%20Internal%20Organizational%20Structure.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution offers a range of welfare schemes for both teaching and non-teaching staff. Eligibility for these benefits requires the completion of a probation period.

****Medical Reimbursement:**** A medical reimbursement facility is available to all eligible staff.

****Accidental Insurance Scheme:**** This scheme is accessible to all employees in accordance with state government regulations.

****Group Saving Linked Insurance Scheme (GSLIS):**** This insurance scheme is provided for all staff members within the institution.

****Leave Travel Concession (LTC):**** Staff members are entitled to travel anywhere within Maharashtra once every three years.

****Secondary Teachers Concession (STC):**** This benefit is available for the dependents of non-teaching staff.

****General Provident Fund (GPF):**** This savings scheme is available to all employees.

****Defined Contribution Pension Scheme (DCPS):**** This pension scheme is applicable as per government regulations.

****Career Advancement Scheme (CAS):**** This scheme is implemented in accordance with government guidelines.

****Minor Research Projects (MRP):**** Faculty members can access this facility.

****UGC/DST Grants:**** These grants are available for organising seminars and conferences.

****Duty Leave:**** Faculty members are granted leave to attend national and international research activities, including orientation, induction, refresher courses, conferences, seminars, workshops, guest lectures, and sports events as referees.

****Casual Leave, Earned Leave, Average Pay Leave (APL), Special Disability Leave, and Maternity Leave:**** These types of leave

are permissible.

****Pension Schemes:**** Pension benefits after retirement are provided in accordance with state government norms.

File Description	Documents
Paste link for additional information	https://www.rmpatelcollege.com/the-institution-has-effective-welfare-measures/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution mandates all teaching staff to submit an annual Performance-Based Appraisal System (PBAS) report in line with UGC and affiliated university guidelines. Promotions to higher

scales or grades are processed according to circulars from the Joint Director (JD) office. Proposals for eligible faculty are submitted to the JD office through the Internal Quality Assurance Cell (IQAC) and the principal for evaluation regarding placements and promotions.

Faculty members have successfully secured placements by fulfilling the necessary eligibility criteria. Research activities, including publishing books, book chapters, research papers, editorial work, undertaking major and minor research projects, and delivering invited lectures, all factor into the PBAS assessment. For non-teaching staff, the principal prepares Annual Confidential Reports (CR), which assess performance and adherence to administrative duties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution follows a transparent auditing process.

****Internal Audit:**** At the beginning of each academic year, the College Development Committee (CDC) approves the annual budget, and the allocated funds are then spent according to predetermined categories.

****External Audit:**** The institution's financial audit is conducted annually by M/s S.V.K. Co. Chartered Accountants, located on the 2nd Floor of Shiv Gaurav Estate Apartment in Khare Town, Nagpur. The audit results are submitted to the following authorities:

1. Joint Director of Higher Education, Nagpur
2. Senior Auditor (Grant), Higher Education, Nagpur

3. Accountant General (Audit) - II, Maharashtra, Nagpur

The most recent audit was carried out by the designated auditors, specifically the Senior Auditor and the Joint Director of Higher Education, Nagpur.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is affiliated with R.T.M. Nagpur University, Nagpur, and is government-aided by the State of Maharashtra. It is recognized under sections 2(f) and 12(B) of the UGC Act, 1956, which qualifies it for grants under various UGC schemes. The executive management actively focuses on enhancing infrastructure, while the administration works to identify new funding sources and allocate them effectively for various purposes, including the installation of cycle stands, sanitary napkin vending machines, and general maintenance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has an Internal Quality Assurance Cell (IQAC), which is responsible for overseeing overall development and improving the quality of education. The IQAC monitors departmental activities, recommends improvements where necessary, and ensures their implementation. It also acts as a coordinating body between the various departments, committees, and management.

Two examples of the institution's best practices are as follows:

Internal Assessment (CIE) by IQAC

- The IQAC has implemented internal assessments in both offline and online modes.
- Google Forms and Learning Management Systems (LMS), such as Google Classroom, are used for conducting unit tests.
- Assignments are also distributed and submitted through these platforms.
- This approach ensures flexibility and accessibility for students.
- Online tools facilitate efficient grading and feedback for continuous evaluation.
- The system promotes timely assessment and improves the overall academic experience.
- It aligns with the institution's efforts to integrate technology into education for better monitoring and evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Through the IQAC, the institution regularly reviews and upgrades the quality of the teaching-learning process by enhancing academic research, offering effective training, and implementing a robust feedback system.

****Teaching-Learning Reforms via ICT and Online Methods:****

The institution promotes the use of both offline and online teaching modes, encouraging faculty to leverage ICT tools such as Google Classroom, Zoom, G-Meet, and YouTube for more effective teaching. Projects, assignments, and e-tests are made mandatory for evaluation. The departments motivate group discussions on various subjects and encourage students to actively participate in online learning.

Students were motivated to utilise e-books available on the website and Inflibnet via WhatsApp groups .

Student Evaluation through Examinations:

Internal assessment marks were awarded based on students' performance in unit tests and assignments.

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UC8NjpsedIXT7PmOnXJg_ybA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has established several committees to ensure the safety and security of female students, including the Sexual Harassment Committee, Internal Complaints Committee, and Anti-Ragging Committee. Female students also receive mentorship and guidance.

Gender sensitivity is demonstrated through various facilities:

1. ****Safety and Security:**** - The campus is fully enclosed by a compound wall, with CCTV surveillance at the entry gates. Five cameras monitor key areas, and footage is stored for 15 days. - A permanent security team provides 24/7 coverage, ensuring the safety of female students, especially during college hours. Male staff are assigned night duties on rotation, and teaching staff monitor student behavior. Any misconduct is handled by the disciplinary committee, with serious cases referred to the

head of the institution.

2. ****College Committees:**** Committees such as the Discipline Committee ensure student welfare, with members maintaining order and addressing grievances. The institution also organizes gender sensitization programs.

3. ****Common Room:**** A dedicated common room with lavatory facilities is provided for female students.

The institution promotes national values and ethics, celebrating important days like Teachers' Day and International Women's Day, and honoring figures like Mahatma Gandhi and Dr. B.R. Ambedkar.

File Description	Documents
Annual gender sensitization action plan	https://www.rmpatelcollege.com/committee-association/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rmpatelcollege.com/infrastructure/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management:

2. The institution has placed colour-coded dustbins throughout the campus to efficiently collect and segregate solid waste. Blue bins are designated for dry waste, while green bins are used for wet waste. Leaf litter from trees on campus is left to naturally decompose and is utilised for vermicomposting. Once the compost is ready, it is harvested and used for campus plants. Additionally, paper waste is managed by selling old newspapers to vendors for recycling at regular intervals.

3. E-Waste Management:

4. In line with eco-friendly practices, the institution disposes of e-waste through a formal write-off procedure to ensure proper waste management.

5. Rainwater Harvesting (RWH):

6. The institution has installed a functional RWH unit, collecting rainwater from the building's terrace. Paver blocks also aid in the process, contributing to water conservation efforts.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has a long-standing tradition of promoting tolerance and harmony across cultural, regional, linguistic, communal, socio-economic, and other forms of diversity since its inception. Most of the enrolled female students come from

nearby villages with agricultural backgrounds, and a significant number belong to backward categories. The institution consistently organises various cultural events aimed at fostering values of tolerance and respect for regional diversity. To inspire students, it celebrates the birth anniversaries of national heroes and observes national festivals. Additionally, the NSS unit conducts numerous programs to raise awareness and engage students in social causes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to fostering the holistic development of its students by organising a variety of activities that instil values, and promote awareness of their rights, duties, and responsibilities as citizens.

Some key events include:

- International Yoga Day (June 21) to encourage physical and mental well-being.
- Constitution Day (November 26) to raise awareness about constitutional values and civic responsibility.
- Majhi Vasundhara Abhiyan - an environmental awareness campaign.
- Tree Plantation Drives to promote environmental conservation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rmpatelcollege.com/wp-content/uploads/2023/06/714INC_1%20%281%29.PDF
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates a variety of national and local festivals to foster cultural unity among students. It also commemorates the birth and death anniversaries of notable Indian figures to raise awareness of the country's historical legacy and their contributions. Annually, the institution undertakes tree plantation and conservation initiatives.

Key events include:

- ****International Yoga Day**** (21st June)
- ****Ranganathan Day**** (12th August)
- ****Independence Day**** (15th August)
- ****NSS Foundation Day**** (24th September)
- ****Republic Day**** (26th January)
- ****Majhi Vasundhara Abhiyan**** - an environmental awareness campaign

Students, teaching, and non-teaching staff actively participate, and guest speakers are invited to address various topics. These activities aim to instil moral, ethical, patriotic, social, and cultural values, while fostering a scientific mindset among participants.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-I

1. SELF EMPLOYMENT

1. The Department of Home-Economics organise various workshops to train the students in skills related to employment. The objective of the best practice is to upgrade employable skills of the rural students.

1. The students belong to rural areas and are least aware of

employment skills.

1. Workshops like Flower Arrangement,Bouquet Designing,Embroidery,Making juices,Pickles,Block printing,Screen printing,Jewellery designing,etc.

1. The workshops were conducted successfully by the teachers of the department.The guest faculty guided the students in an excellent way.

1. Every workshop poses challenges because of the limited resources and infrastructure in the college.

BEST PRACTICE-II

Title of the Practice : Physical Training for Entry in Defence andPolice Services 2. Objectives : Students seeking education in non professional courses such as Arts should have placement opportunities. So the Sports department is very active to train and promote the students for building their career in various fields of life.

To serve national cause of internal and external security. To provide a platform to the rural students.

To induce habits of physical fitness. To ensure Gender Equity.

To build self confidence and self esteem. Optimum use of campus

File Description	Documents
Best practices in the Institutional website	https://www.rmpatelcollege.com/7-2-1-best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its inception, the institution has prioritised quality education and student welfare, with a focus on supporting educationally and economically disadvantaged girls. To meet this objective, various initiatives are implemented, ensuring that newly admitted students benefit from the available resources and programs. One such initiative is the ****Freshers Welcome****, [DEEKSHARAMBH] an institutional tradition introduced in 2010-11, designed to integrate first-year students into college life. Held at the start of each academic session, this event is primarily for Arts students, offering them an introduction to available facilities, activities, and processes. The program also familiarises new students with ICT tools, aligning with the institution's vision of uplifting and empowering underprivileged students through continuous evaluation, promotion, and development strategies. The Literary Club promotes diverse languages and literatures by organising offline and virtual events. The participants are from the parent college as well as students from the entire nation. The Digital Revolution Group organises offline and virtual hands-on-training sessions for training the students, teaching and non-teaching staff in basic digital skills.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Organise the DEEKSHARAMBH event.
2. Promote greater use of ****ICT-based teaching and learning**** methods.
3. Expand the ****student seminar**** initiative across all departments.
4. Enhance efforts to improve ****student progression****.
5. Sustain the ****Mentor-Mentee Program**** for student guidance.
6. Encourage ****research paper publications**** among faculty and students.
7. Emphasise the effective utilisation of ****library and**

internet resources** for learning.

8. Continue implementing the **best practices** outlined in the seventh criterion.

9.To complete NAAC Accreditation process.